

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: May 16, 2018

MEMBERS PRESENT: Mike Aronson, Chairman, Margaret Turner, Vice-Chair and Richard Rita.

MEMBERS ABSENT: None.

OTHERS PRESENT: Greg Campbell, Wendi Rathgeber, Mark Decoteau, Chris Hodges, Jim Mayhew, Brooke Wakefield, Judy Rolfe and Kari Miller.

1. The meeting was called to order at 3:06 p.m. by Chair Mike Aronson.

2. Privilege of Floor

None.

3. Approval of Minutes of 4/25/18 Regular Meeting.

Mike Aronson motions to approve the minutes of the Regular Meeting on April 25, 2018 with changes.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

4. Financial Report

Mark informs the board that there is nothing new to report. Ambulance payment procedures were briefly questioned and reviewed.

5. Calendar Review

Next BOS regular meeting is on May 30th.

Next Planning Board Meeting is on June 14th.

Next Conservation Commission Meeting is on May 23rd.

6. Department Heads Updates

- **Recreation**

Brooke Wakefield reports that the Community Cleanup was well attended. She is finishing up staffing for the summer months. The annual fishing derby is scheduled for Saturday, 5/26/18. New paddle boats are being delivered on 5/17/18.

- **Public Works**

Jim Mayhew reports that black flies have returned. The crew is working on general cleanup tasks and storm damage repairs on the roadsides. New boards have been made for the dam. Pond levels will be returned to normal before the fishing derby. The motor for well pump #4 failed, and the motor has been removed and a new one will be installed on Friday. We are looking at the warranty, as well as an insurance claim due to an electrical power surge. DES has been

notified and well#4 will be treated and tested prior to being brought back online. We are still within our permit requirements for DES.

- **Public Safety**

Chris Hodges informs that the Dept has been busy the last few weeks with equipment inspections and certifications. There was Active Shooter training in Thornton with additional training occurring here in WV. The NH-SOU will be training in WV next week. The ladder truck was found to need some repairs after its full inspection. The ladder truck consultant, who inspected the truck, suggested to have UL (Underwriters Laboratories) perform both the 1-year and 5-year additional tests. The initial test results were found to be costly, in the area of \$100K. Chris stated the amount was uncertain, and additional inspections are needed to confirm which parts and their amounts. Chris will update the board when the repairs and their costs are confirmed. The ladder truck is currently out of service, however it could be brought back online for certain tasks if certified to do so. The repairs will also need to be reviewed and certified with our insurance carrier, Primex, to be certain of continued coverage. Chris added that it is possible that it will be out of service for some maneuvers, but would still be in service for others. The nearest operational ladder truck is in Plymouth and is fairly new.

7. New Business

- **Boat Dock Repair Proposal**

The 2 quotes were reviewed by the board. The 1st quote did not include all the items needed, while the 2nd quote did, as well as an additional discount to bring the amount to \$15,367.80. The original budget was for \$15K. The paddle boats purchase came in under the budgeted amount and combined with the dock repairs, the totals are the same.

Mike Aronson motions to approve the expenses of \$15,367.80 for the dock repairs.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Seasonal Position at Recreation Department**

The seasonal position job description was reviewed and the board had some questions regarding to whom the position reports. It was clarified that Recreation Director is the daily supervisor of the position and they will coordinate with the Public Works Director. Monday morning cleanup at the beach is critical to maintain a clean beach area following weekend weddings and general use. Other duties include the care of the Stone Tower area and some trails which access the beach area from the playground and the wedding arbor. Mark states that interviews are currently ongoing for the position.

- **Sign Application – WVSR for Gordon Research**

The sign permit application was reviewed and is the same sign and location as past years and meets the current regulations. The permit was motioned to be approved by Margaret Turner.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

- **1st Half Property Tax Bill – 2018**

Mark presents the 1st half warrant for property taxes for 2018. It is one-half of the 2017 rate. It will be due upon 7/2/18. Mark added that any new values have been updated from construction

changes since the last assessed value. Abatements are still being reviewed by town assessors and are expected back in June. The warrant will be corrected to reflect Richard Rita as a board member.

- **Ice Arena Food Vending Proposal**

Chris comments quickly on 2 items: 1. the sprinkler system repair work is should be starting soon, and 2. the warrior conference is scheduled for June 2018. The food vending proposal is to take part of the warming room and install a counter with a pizza warmer to sell pizza slices and panini's. No ovens or fryers will be used in the operation, though a popcorn maker is possible. The board had questioned where the food would be coming from and Rory wasn't present to answer. Chris has no issue with the equipment in use or from a public safety concern. There was no decision on the proposal without having Rory present to answer further questions by the board.

- **Forest Service Law Enforcement Reimbursement Request**

The annual request paperwork for the USFS for Law Enforcement Patrols was presented and signed by the chairman, Mike Aronson. The annual reimbursement is \$2,500 for the patrols. Mike Aronson motioned to accept the reimbursement funds for the USFS.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

8. Old Business

- **Wastewater Treatment Plant Improvement**

After the recent generator problems at the plant, another weak link in the system was brought to attention and that is the need for a back up pump for the wet well pump. While on either normal or generator power, if the pump in the wet well fails, there is a limited amount of time to prevent raw sewage from entering the Mad River. Greg states that he can pump the contents of the wet well, to prevent it from overflowing, into the one of the sludge lagoons. He has found a used pump for \$20K from SCI, which is the one we have rented in the past. This pump will be used as a backup to the raw sewage pump and it can also be used to pump material from the retention lagoon to the sludge drying beds a 1-2 times a year. A rental pump is normally used for this operation and has costs of \$5-7K annually. Greg commented that WV is the only customer renting this particular pump from SCI, and they have offered it to us for purchase. He expressed confidence in SCI if there were any issues with the pump. The board was in agreement to purchase the pump. The funds will come from the aeration system allocation and Mark had confirmed with Town Counsel re-allocation of the funds for this purpose.

Rich Rita motions to approve the expenditure of \$20K for the purchase of the pump from SCI.

Margaret Turner: 2nds

Motion was carried by a unanimous voice vote.

- **Review and Sign Veteran's Exemption Paperwork**

Mark explains that the application of Lisa Reid was updated per DRA's request and there are no changes were made. It was reviewed and signed by the board.

- **Town Entrance Project**

Wendi Rathgeber addresses the board and expresses the committee's desire to include a clear message, proper lighting and the use of natural materials. The sign is estimated to be 16' in length and 7.5' in height for the stone side. There are 2 different designs being considered, which are pretty similar in color and size, but there are some differences. The location of the sign off the roadway, along with the sign height for visibility over snow banks, was also considered by the study group. Once a final design is selected, a life size mock-up will be generated for display. Margaret Turner comments about the WV bug symbol and what would occur if the mountain decides to change or update it. Wendi replies this sign is the start of the town wide uniform signs, and the reason the bug image is on the stone column was to ensure it could be updated or changed in the future. Rich asked about the catch phrase at the bottom of the sign, ("For a Vacation or a Lifetime") and why this is used as opposed to "The Town at The End of The Road". Tom Gross comments that the new phrase is an attempt to let people know that while this is a resort town, there are also many residents who live in WV year-round, and the phrase encourages families to make WV their year-round home as well. Wendi adds that there will be large signs on display in Town Square on Memorial Day Weekend for public viewing and comments.

- **Corcoran Pond Dam Project**

There is a meeting on project scheduled for 5/24 at 10am to review the 75% plan. Other agenda items include the stairwell attached to the building and the timeline for scheduling the work. The timeline is becoming an issue due to wedding events which continue to be booked during the proposed time of the work. The mountain has requested that work begin after 10/21 and that if work starts prior to 10/21, that it be shortened to a 4 day work week (Mon-Thurs) due to the Friday weddings. Discussion followed concerning the start date and more discussion is needed.

- **Silver Fox Inn Sign**

Rich Rita informs the board that the permit was discussed at the last Planning Board meeting. A letter was drafted by the Planning Board Chairman, Terry Waite, to the Selectmen, stating that the existing and non-conforming uses, as adopted at town meeting in March 2018, was to mean every sign lawfully in place at the time of adoption may continue to exist and be maintained in form and color, or replaced in kind, that is of the same design, meaning color, line, shape, texture, space, form, unity/harmony and balance. It was noted that the changes in wording are excluded. The letter submitted for the record. The planning board also wanted to remind the board that all signs require permits, even those which would be grandfathered. Discussion followed by the selectmen regarding the interpretation of the ordinance. Afterwards, the best solution was to allow the sign to remain in place, as a temporary sign until a set date, and then replace the sign with one that meets the current regulations. A letter will be sent stating that a date is needed as to when the temporary sign will be removed, as well as a new permit application from the current owners.

9. Board Concerns and Directives

Margaret Turner expresses concern of the Boulder Path Trail and had recently spoken to Dan Newton of the WVAIA about creating a priority list of the trails in WV which need repair work and estimated costs of repairs.

10. Correspondence

Mark reviews the first item concerning NH Dept of Parks and Recreation letter regarding the grant given to the town in 1980's for construction of bridges across the Mad River and Snow's Brook. As part of the grant, the Mad River Trail from West Branch Rd. had a 15' wide easement. The grant amount was for \$25K. The issue is that the easement needs to be reviewed by the Land and Water Conservation Fund every 5 years and upon review of the easements, it was discovered that a section of the easement is under one of the Mountain Brook condo buildings, which was built in 1983. This is a violation of the grant terms. The worst case scenario is that the town will have to repay the \$25K grant. Mark was working with the contact person and will update the board with info when it is available.

The second item is an email from the NH Economic Development office concerning the creation of an Economic Development Zone. This is a federal program designed to encourage economic development in low income areas. Waterville Valley is one of the 27 towns selected. A final decision from the state would be expected in June.

The third item is a trail proposal presently under discussion with the USFS for a trail to circumnavigate Waterville Valley. Mark asked if the board would like this to be part of the discussion with WMNF Range, Brooke Brown, at the BOS meeting on May 30th. The board was in agreement to include with their discussions.

11. Non-public Session

The board goes into Non Public Session under RSA 91-A: 3, II (b) along with Town Manager Mark Decoteau and Sharon Charron. The Motion was made by Rich Rita and seconded by Mike Aronson along with a roll call vote: Selectman Aronson – aye, Selectman Turner – aye, Selectman Rita – aye, and the Board went into Non-Public Session at 4:16. The Board came out of Non-Public Session at 4:34pm.

Upon return to the public session a motion was made to seal the minutes by Margaret Turner and seconded by Rich Rita because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The motion was passed by a unanimous voice vote.

Rich Rita motions to adjourn the meeting at 4:34pm.

Margaret Turner 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant