

**TOWN OF WATERVILLE VALLEY  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** March 28, 2018

**MEMBERS PRESENT:** Mike Aronson, Chairman, Margaret Turner, Vice-Chair and Richard Rita.

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Community members, Mark Decoteau, David Noyes, Chris Hodges, Jim Mayhew, Brooke Wakefield, Judy Rolfe and Sharon Charron.

**1. The meeting was called to order at 3:00 p.m. by Chairman Mike Aronson.**

**2. Special Ceremony – Promotion of A. Vermeersch to Police Corporal**

Chief Chris Hodges welcomes the community members present to witness the promotion ceremony of Officer Andrew Vermeersch to Corporal. Chris provides background for Andy's start with WV-DPS 14 years ago. He comments to Andy's dedication, education, and years of service in Public Safety Department, and proudly announces his promotion to Corporal. He will be the trainer for the Police Division as well as a Patrol Supervisor. Chief Noyes adds that Andy is the most dependable member of the department and his dedication is unwavering. The oath of his position is administered by Selectboard Chairman, Mike Aronson.

**3. Privilege of Floor**

None.

**4. Approval of Minutes of 2/14/2018 Regular Meeting and 3/15/18 Special Meeting.**

Margaret Turner motions to approve the minutes of the Regular Meeting on February 28, 2018 with changes.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Mike Aronson motions to approve the minutes of the Special Meeting on March 15, 2018 as presented.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

**5. Financial Report**

Mark reviews the updated financial report and currently there is nothing unexpectedly overspent in any department. It was noted that camp registrations have begun and have been doing well, as well as general programs. The cold vacation week in February was thought to have helped revenues in the Rec Dept.

**6. Calendar Review**

The next Regular Selectmen's meeting is Wednesday, 4/11 at 3pm.

The next Planning Board Meeting is Thurs., 4/12 at 8am.

Mark adds that there will need to be a meeting of the Board regarding the Bond paperwork prior to 4/11/18, date TBA.

## **7. Department Heads Updates**

- **Recreation**

Brooke Wakefield states there is not much to report. Summer camp planning has begun. The Rec Dept will be closed during April vacation period for the gym maintenance. Belay devices will also be recertified. MA April vacation is the week prior to NH week and the closing date for the mountain is 4/15. If the season is extended, Brooke will schedule additional activities if needed. Summer camp will begin 6/25 and Brooke explained that staff orientation schedules have been changed to weekends prior to 6/25 to accommodate the staff's school schedules.

- **Public Works**

Jim Mayhew informed the board that roads were treated last Sunday, and the forecast does show another system of mixed precipitation. Dumpsters are being repaired and replaced to their located. This is general maintenance and preparation of bear season so as to have lids able to be secured. Jim mentions this is the messy time of year, where snow melting begins to show the spots where repairs are needed, yet these repairs are hard to complete until the ground is dried out. Road shoulders and pot holes are being kept to a minimum. Road bans are currently in effect and posted. The new plow truck is on order and is expected to arrive July 1<sup>st</sup>. The plow/sander gear will be added prior to next winter.

- **Public Safety**

Mark reports for Public Safety and states the new cruiser is on order. It will be outfitted and road ready within a month.

## **8. New Business**

- **Moderator Request for Information – Bifurcated Town Meeting**

Mike refers to an email from the Moderator and the process for changing the date and time of the deliberative session of Town Meeting. It was discussed as to whether or not a petitioned warrant article was needed, or if the Selectmen could place the article on the warrant themselves. Mark believes that since the Selectmen draft the warrant itself, that the time of town meeting is at their discretion, and there are able to make the change with a petitioned warrant article. Mark will discuss with the Moderator and report back to the board later in April. The sense of the meeting vote taken at Town Meeting was very even for either for or against the change.

- **Moderator Request for Information – Combined School District/Town Meeting Deliberative Sessions**

The combination of the school and town deliberative sessions was also discussed. The school board sets their annual meeting date/time. If the deliberative sessions were to be held on the same day, one meeting would follow the other. More discussion would be needed with the school board to determine the order and the times.

- **Bond Financing Timeline**

Mark informs the board that the NH Bond Bank needs all paperwork submitted by April 13<sup>th</sup>. This includes the letter from Bond Counsel certifying proper procedures were executed. Mark has also sought rates from MVSB and Northway Bank. Mark believed the terms would be what we were seeking, that being a 20 year bond, and believed the NH Bond Bank would have better terms. There is some urgency in completing the bond as rates will be increasing and contractors are being contacted for the work.

## **9. Old Business**

- **Silver Fox Sign Permit Application**

There was no one present to represent the Silver Fox at the meeting and the decision to approve or deny the permit is tabled. Discussion followed regarding more information needed on the temporary sign such as 1. When will the current sign be removed, and/or 2. Do they intend to make the present sign permanent. Mark confirmed that the Silver Fox is aware that the current sign is non-conforming to the current ordinance. The Selectmen would consider a temporary approval of the present sign if a date is selected for the new sign to be installed.

- **New Town Website Design**

This will be delayed to the next meeting as there are internet connection issues today.

- **Town Core Working Group Update**

Mike reports on the TCWG and there is a small sub-committee formed to contact sign companies. Either Horizons Engineering or CMA will be sought on the engineering work for the sign. Mark comments that Joe Ducharme has left CMA and is now at Hoyle Tanner and he has been in touch with him as well. Engineering proposals are expected by mid-May.

- **Well #3 Update**

Jim states that there was a conference call between CMA Engineers and EGGI and they are putting together pricing for the proposed work. This is expected next week. The well site access is limited now until the snow melts, and work will begin mid-April to mid-May, depending upon the melting progress.

- **Corcoran Pond Dam Update**

Mark reported that business owners and the engineers have met to discuss the project and areas impacted. DES is in process of reviewing the plan with the smaller footprint. Mark comments that DES has had questions directed towards the engineers. Mark explained the bridge plan has not yet been submitted as we are waiting for approval of the plan with the smaller footprint first. Town Square is OK with the staircase being on the building if it can't be returned to its current location. DES has expressed that the staircase does need to be relocated and if access is desired to the lower area, the staircase on the building is the proposed option. Mark explained that the schedule of doing some work in the fall and some the following spring hasn't been presented to DES.

- **Comment Letter on USFS Trail Project**

Mark presents the response letter to the USFS in support regarding the project and the board had no comments.

## **10. Board Concerns and Directives**

### **11. Privilege of Floor II**

Helen Rita is in attendance for Rich's 1<sup>st</sup> meeting as a Selectman and asks for a picture of the board together.

### **12. Non-public Session**

The board goes into Non Public Session under RSA 91-A: 3, II (a) and RSA 91-A: 3, II (c) along with Town Manager Mark Decoteau and Sharon Charron. The Motion was made by Rich Rita and seconded by Mike Aronson along with a roll call vote: Selectman Aronson – aye, Selectman Turner – aye, Selectman Rita – aye, and the Board went into Non-Public Session at 3:33pm. The Board came out of Non-Public Session at 3:43.

Upon return to the public session a motion was made to seal the minutes by Mike Aronson and seconded by Margaret Turner because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The motion was passed by a unanimous voice vote.

Rich Rita motions to adjourn the meeting at 3:44.

Mike Aronson 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,  
Sharon Charron  
Town Clerk/Town Office Assistant