

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: December 4, 2019

MEMBERS PRESENT: Margaret Turner, Vice-Chair and Richard Rita.

MEMBERS ABSENT: Mike Aronson, Chairman.

OTHERS PRESENT: Joe Ducharme, Linda Coleman, Mark Decoteau, Brooke Wakefield, Jim Mayhew, Judy Rolfe, and Sharon Charron.

1. The meeting was called to order at 3:00 p.m. by Vice-Chair Margaret Turner.

2. Privilege of the Floor I

None.

3. Approval of Minutes of November 6, 2019 and November 20, 2019

- **11/06/19 Regular Meeting**

The minutes of 11/06/19 Regular Meeting as were tabled until the next meeting on 12/18/19.

- **11/20/19 Regular Meeting**

Rich Rita motions to approve the minutes of 11/20/19 Regular Meeting as were approved with minor edits.

Margaret Turner: 2nds. Motion was carried by a unanimous voice vote.

4. Financial Update

The Board had no questions on the current report. It was noted that the Street Lights line and Solid Waste line are both running ahead of their projected budgets and this was not unexpected.

5. Calendar Review

- Upcoming Selectmen's Meetings
 1. BOS Regular meeting at 3pm on December 18th
 2. Budget Reviews with Dept Heads week of December 16th
 3. Retirement reception for Greg Campbell on Friday 12/20 at 12noon.
- The next regular meeting of the Planning Board is 12/12/19.
- Presidential Primary Election 2/11/19.

6. Department Heads Updates

- **Public Works/Municipal Services**

Jim Mayhew reports that there has been a lot of nuisance weather events lately of 1-2" of snow. Rich inquired, on behalf of a resident, why Route 49 road conditions differ from road within the Town (on a side note, Route 49 is maintained by the State). Jim explained there are a variety of reasons the road conditions differ, but it certainly depends upon the time of day and when the Public Works crew is called in by Public Safety in the overnight hours. Route 49 gets more traffic as well, with guests coming to the ski area, who don't travel through town. Road salt

becomes more effective with traffic, so with less traffic in town, road salt takes longer to work. Other reasons include larger and heavier snow removal equipment on the roads. Mark adds that over the weekend a number of trash dumpsters were filled with construction debris and furniture without leaving any funds in the cash box. The town has the vehicles recorded from the cameras and appears that a unit was gutted and contents deposited into the dumpsters and we are working to identify the people involved. This created additional work by public works and created an extra trip to the landfill on Monday which also interfered with trash collection on Monday. Mark added if there was a storm event, the public works crew would have been plowing and unable to get to emptying the transfer station dumpsters leaving no place for others to place their household trash. Discussion followed concerning solutions to deter people from dumping illegally.

- **Recreation**

Brooke Wakefield reports that things are well in the Recreation Dept and that Thanksgiving events and programs were busy. There has been lots of interest in the Redliner Patch program and about 15 have been issued so far. She is trying to get the word out on the PBS TV program, "Windows into the Wild". The department budget is also tracking as expected for revenues and is preparing for the holiday events.

7. New Business

- **Assessing Services Bids**

Mark informs the Board that the Town received 2 bids for assessing services. One is from our current assessing firm, CNP. The second is from the Whitney Consulting firm. Mark adds that both companies are state certified and are capable of doing the work. There is a difference of a few hundred dollars between the two bids submitted. A brief discussion followed and the Board chose to table the decision until the full Board was present as Mike Aronson, Chairman, is absent from today's meeting.

- **Review and Sign Bond Paperwork**

Mark presents the Bond Paperwork to the Board for review, vote and sign. The vote is to enter into the agreement with the Bond Bank for the \$150K Bond at a maximum interest rate of 3.5%. The rate will not be higher than 3.5% and the rate will be established once the Bond Sale is conducted by the Bond Bank. These funds will be used for the Trail Project. Mark adds that he is continuing to work with Jim Mayhew and Dana White regarding the materials costs estimates. Mark also met with Mark Kane of the SE Group regarding the bids for the sign portion of the project and estimates these costs at \$9K, which could use some of the contingency budget.

Rich Rita motions to authorize entry into the agreement with the NH Municipal Bond Bank at a maximum rate of 3.5% for 150K for the Trails Project.

Margaret Turner: 2nds. Motion was carried by a unanimous voice vote.

8. Old Business

- **Well #3 – Presentation by Joe Ducharme**

Joe Ducharme presents information to the Board regarding Well #3. In-house testing for the well continues, State testing is anticipated to begin very soon after the Town gets a 3rd clean in-house test. Joe reviews the water system, including the wells and the water treatment system. He explains that older treatment methods involving in-line treatment of water need to be updated by utilizing the new treatment building. One of the benefits of using the new treatment building is that the contact time with the treatment process is increased as well as combining with water

from all wells together at the same treatment point. Joe confirmed that the likelihood of finding another well site location is very low. When well #4 was established a few years ago, many test wells were drilled and proved unusable. Over the years there have been nearly 120 test pits for water sources that were unsuccessful. Additionally, with today's well location regulations it creates even greater restrictions and challenges when attempting to find new well locations. Wells #1, #2 and #3 would not be allowed today under these new well regulations due to sanitary and protective radius requirements surrounding the wells. The newest operating well for the Town is well #4 which does meet all the current permitting criteria. Margaret added that it is very important for people to understand the need to protect these water sources and their operating and maintenance expenses. The 3 current wells (well #2, #3, and #4) are all necessary to meet State and Federal water production requirements. With all three wells in service, the Town can meet projected future development needs as well.

The current water transmission line across the river is in need of attention, as the concrete encasement over the line is showing wear signs. Joe adds the critical fact that all 3 of the town's wells are on the west side of the river and nearly all of the town's water customers are on the east side of the river. Hence, the transmission line across the river is very important. Several river crossings and river stability were considered in proposing a new crossing location. Joe explained that the recommended location is where the well #3 transmission main presently exists and was recently inspected and found to be in very good condition. The plan would call for 1 trench with 2 pipes; one for well #3 water going to the new treatment building and the other one for the treated water to go to the east side of the river. Joe added that 2-way valves and hydrants for emergency uses would also be included on either side of the West Branch Bridge, creating a 3rd line across the river with hoses if ever needed in the event the WB Bridge washed out. In this situation, treated water could be moved to the reservoirs from the treatment center. Larger pumps could also be swapped out for smaller pumps to save operating costs. Joe adds that connecting well #2 to the main treatment building is needed and with the piping work proposed, this is the time to do it. Well house #1 would be removed as part of the project and water treatment would be centralized into one facility creating more efficiency for the system's overall operation.

Joe presents cost estimates and added that there are grant and funding opportunities through USDA Rural Development and the application is due by the end of the week. A portion (20-30%) of the total amount may be eligible for a grant award. The recommendation is to submit the application, with the \$1 million dollar option, which would be contingent upon the decision of Town meeting for the project. The 1 million option would set the Town up for the future with a water supply in very good shape. Mark added that the warrant article could also be conditional upon being awarded USDA grant funds.

The Board asked a few questions answered by Joe and Mark. At the conclusion of the discussion the Board agreed to moving forward with the USDA Rural Development application pending a discussion of the option with the Board Chairman, Mike Aronson, before the application is submitted.

- **Ice Arena Update**

Mark informed the Board that work to the Chiller Barrels had been performed, as an invoice was received. The amount matched the proposed repair costs and he planned to release those funds to the Hockey Academy from the Ice Arena Capital Fund.

9. Board Concerns and Directives

Rich Rita asked about revising the Town's noise ordinance. As it is currently written, it only places restrictions to construction work noise by time and day. There is no mention of other types of noise (people, music) and currently Public Safety enforces what is "nuisance" noise under the State Law. Rich received the request to include "quiet hours" for the town, which would cover other types of noise. This would need to be included on the warrant, and Mark suggested that the Board should have Public Hearings to allow for public comment.

10. Correspondence

None.

11. Privilege of the Floor II

None.

12. Non-public Session

The Board goes into Non-Public Session under RSA 91-A: 3, II (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present. The Motion was made by Rich Rita and seconded by Margaret Turner, followed by a roll call vote as follows: Selectman Turner – aye, Selectmen Rita – aye and the Board went into Non-Public Session at 4:35pm. The Board came out of Non-Public Session at 4:40pm.

Upon return to the public session a motion was made to seal the minutes by Margaret Turner and seconded by Rich Rita because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this Board. The motion was passed by a unanimous voice vote.

13. Adjourn

Rich Rita motions to adjourn the meeting at 4:40pm.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant