

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: April 17, 2019

MEMBERS PRESENT: Mike Aronson, Chairman, Margaret Turner, Vice-Chair and Richard Rita (via speaker phone).

MEMBERS ABSENT: None.

OTHERS PRESENT: Mark Decoteau, Chris Hodges, Brooke Wakefield, Judy Rolfe.

1. The meeting was called to order at 3:00 p.m. by Chair Mike Aronson.

2. Privilege of the Floor I

3. Approval of Minutes

A. 2/14/19 Regular Meeting

Mike Aronson motions to approve the minutes of 2/14/19 as amended.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

B. 2/27/19 Regular Meeting

Mike Aronson motions to approve the minutes of 2/27/19 as amended.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

C. 3/20/19 Regular Meeting

Mike Aronson motions to approve the minutes of 3/20/19 as amended.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

4. Financial Update

Mark reviews the financial statement and states we are at 28.9% through the year. There are a few lines which are tracking ahead of the year-to-date target. These include town buildings due to heating costs for fuel and electricity. The medical line is also ahead due to the Lakes Region Mutual Aid annual payment. The budget as a whole is on track and there are no anticipated issues at this time. The old trash truck continues to operate, though it has had to undergo minor repairs. The new trash truck is anticipated to be on site by the end June.

5. Department Heads Updates

• **Recreation**

Brooke Wakefield reports that she has hired Erick Amero as the Parks and Adventure Manger. Additional hiring for summer positions continues. The fishing derby has been rescheduled to June 15th, Father's Day Weekend and will be the 10th Annual Casting for Kirby. Boats will also open the same weekend. The Rec Dept will be closed 4/20-28 for annual maintenance of the gym floors during the school vacation period. Climbing gear is being sent off to be recertified and will

be gone for about one month. The new bus is here and is in service. The old bus will be in use through the summer locally for trips. Brooke has been working on marketing ideas with a firm in conjunction with the Corcoran Pond path/trails project. The walking map is being updated and included discussion on utilizing digital services via public safety. The resort is working on an Adventure Pass with add on upgrades for boats or other non-resort owned venues. This would offer locals an option for bicycles, resort boards, etc. similar to a season ski pass. There is a trail collective meeting at PSU this weekend. The Easter Egg hunt was held on 4/13/19 and was a big success. It was scheduled earlier so not to overlap with school vacation as Easter was late this year. Mike suggested notifying the SAU's about the date change for the Fishing Derby, as well as posting a sign/banner at the lights in Campton.

- **Public Works/Municipal Services**

Jim Mayhew reports that the new plow truck is here. The old truck is in the shop for repairs now. The crew is out repairing major pot holes today and rain is forecasted the remainder of the week. The new backhoe/loader is also on site and in use. One of the pumps in the Beanbender booster station is down for repairs. The houses it serves are currently unoccupied. It was reported that 2 out of the 3 houses are without water. One of the homes does have a freeze on the service line and was being serviced by Rowell's, which left or broke off an auger bit in the homeowner's service line. It will be monitored closely by the property manager for any issues for the homeowner. A discussion followed regarding if it was possible to run leaner in solid waste collections, due to the slow time of year, with many resident and property owners out of town. It was believed to be the same as in previous years. Jim informs the board he is looking into a new technology for pothole repairs. This would create a seamless patch rather than cold patch or cutting and replacement of pavement. It also works on surface cracks. Mark adds there is a meeting with Pave-Ex/Brox Industries regarding the CIP paving projects in town.

- **Public Safety**

Chris reports that the ski area is now closed for the season. The department is preparing for spring and operating as normal for this time of year. Mike states that he has observed a higher number of cars being pulled over. Chris replied that there have been complaints in regards to speeding and the department is responding by becoming more vigilant in traffic stops. All equipment is functioning well.

6. Calendar Review

The next Selectmen meeting is May 8th, and North Country Council representative will be in attendance. The next Planning Board meeting is May 9th.

7. New Business

- **WVRE Abatement for Quarter 1, 2019 Trash Fees**

Mike Aronson motions to approve the abatement for \$3,150 for the 1st quarter of 2019.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **WVAIA Funding Disbursement**

Margaret Turner motions to approve the disbursement \$10,000 that was approved at the 2019 Town Meeting

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

- **Well #1 Easement from Waterville Company**

The Waterville Company has requested to end the well head protection zone easement on their land (103-23) for Well #1. Well #1 has been discontinued and not in use any longer. Margaret asked if the water from Well #3 would use well #1 treatment building. Mark answered that the easement is only for the well head protection area, and does not include the well #1 treatment building. The plan is to eventually connect Well #3 to the new treatment building. The board agreed that the well experts needed to confirm that the removal of the easement was OK. Mark will get their approval before any easement removal is signed.

Rich Rita motions that the board accept the recommendations of the water experts concerning the easement removal request from the Waterville Company.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Land Purchase from Waterville Company**

Mark refers to RSA 41-14a which states the board has the authority to acquire or sell land, building or both, after review by the Planning Board and Conservation Commission. The board must then hold 2 public hearings at least 10 days, but no more than 14 days, apart. The 1st public hearing will be held on May 8th and the 2nd public hearing on May 22nd. Written approvals by both the Planning Board and the Conservation Commission will be available.

- **Written Bid for Ford F-550 Truck**

The bid was presented and was accepted by the Selectmen. The vehicle will be sold as is with no warranties.

Margaret Turner motions to accept the bid from Daniel Myles of \$1,200 for the Ford F-550 Truck, as is, where is, with no warranties.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

8. Old Business

- **Dam project Update**

Mark circulates the updated work schedule. The contractor has requested by email that the town considers an extension to the date of substantial completion. The current date to resume work is now April 29th and the contractor feels that the delayed start date, due to the weather and site conditions, will impact the current substantial completion date of June 14th. The previous schedule called for 8 weeks of work time prior to that date, which is now reduced. There are no other alternatives available at this time.

- **Vehicle Purchase/Lease Arrangements**

Mark states all the financing is done and under budget by \$2-\$3K on a yearly basis. The unspent dollars will go into fund balance at the end of the year. The funds cannot be used for another purpose as it was specifically appropriated for the vehicle purchases. It may be able to be used for maintenance or repairs not covered under warranty (tires for example), or after market accessories for the vehicles.

- **Confirming Vote – K. Gohr Interest Forgiveness**

Communications were reviewed concerning the request for interest forgiveness.

Mike Aronson motions to forgive the interest of \$132.57 from the account of Kristen Gohr.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Hiring Update**

- 1. Recreation Department – Full Time Position**

The new recreation department position was filled as well which Brooke reported in her department report.

- 2. Administration – Part Time Position**

The new administrative assistant for the office has been hired and will begin on May 1st.

- 9. Correspondence**

Mark informed the board of the various items of correspondence. The first concerns recycling from Sophia Poghassian, a local WVES student. The second from HealthTrust regarding the health insurance rate increase of 11.3% instead of the previously quoted 14.1%. The third item is from Michael Cryans, the Executive Councilor for District 1, and provides his contact information for the board.

- 10. Board Concerns and Directives**

None.

- 11. Privilege of the Floor II**

- 12. Non-public Session**

The board goes into Non Public Session under RSA 91-A: 3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. The Motion was made by Mike Aronson and seconded by Margaret Turner, followed by a roll call vote as follows: Selectman Aronson – aye, Selectman Turner – aye, Selectmen Rita – aye and the Board went into Non-Public Session at 3:53pm. The Board came out of Non-Public Session at 4:07pm.

Upon return to the public session a motion was made to seal the minutes by Mike Aronson and seconded by Margaret Turner because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The motion was passed by a unanimous voice vote.

- 13. Adjourn**

Mike Aronson motions to adjourn the meeting at 4:07pm.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant