

**TOWN OF WATERVILLE VALLEY  
BOARD OF SELECTMEN  
\*\*DRAFT\*\*REGULAR MEETING MINUTES**

**DATE:** December 6, 2018

**MEMBERS PRESENT:** Mike Aronson, Chairman, Margaret Turner, Vice-Chair, and Richard Rita.

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Mark Decoteau, Chris Hodges, Jim Mayhew, Judy Rolfe and Kari Miller.

**1. The meeting was called to order at 4:00 p.m. by Chair Mike Aronson.**

**2. Privilege of Floor I**

None.

**3. Approval of Minutes of the 11/14/18 Regular Meeting.**

Margaret Turner motions to approve the minutes of the Regular Meeting on November 14, 2018 as amended.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

**4. Financial Report**

Mark Decoteau reports that an earlier report had errors in the proposed budget column, but they have been corrected to match changes as submitted to the state for tax rate setting. The proposed revenues went down, but have increased since tax rate setting time. For expenses, we are at 94% thru the year, and 92% expended with no departments unexpectedly out of line.

**5. Calendar Review**

- Departmental budget review with the Selectmen will be Tues., 12/11 @ 9am and Wed., 12/12 @ 3pm. If needed Thurs., 12/13, will be used as a backup date.
- The next Planning Board meeting is Thurs., December 13th at 8am and there will be a public hearing on the proposed zoning changes.
- Next Selectmen's meeting will be 12/26 at 4pm and there will be 2 Public Hearings for the Water/Sewer Regulations and the Land Purchase.

**6. Department Heads Updates**

- **Recreation**

No report this meeting. Brooke is on vacation and will have a report at the next meeting.

- **Public Works/Municipal Services**

Jim Mayhew reports that roads are in good shape thus far this winter and estimates that his crew has plowed/sanded/salted 14 times already. He was disappointed to report that the delivery of

the new plow truck is expected after the first of the year. All public works equipment is in good shape thus far.

- **Public Safety**

Chris Hodges reports that the Cold Turkey Plunge went well and felt it was a good location on the pond. The EMT class begins 12/6 and 7 people are registered and all are local to the area. Fees for the course are on a case by case basis with assistance or fees waived given those who are training to be part of the WV-DPS staff. The Crane Clinic at the mountain will not be staffed with a Doctor this year. Chris explains that the DPS will have their per diem staff staged at mountain, versus the Fire Station, on the busy days during the winter to triage patients and determine if transport to hospital is needed. Discussion followed with respect to limitations in signing forms, etc. as a WV-DPS Staff versus a mountain employee. Chris thinks that the ambulance revenues will increase as a result because there are injuries which a doctor could treat on site, such as shoulder dislocations, which will now require transport to the hospital for treatment. He is also working on getting more per diem staff on board and additional incentives were mentioned. Chris reports an increase in calls related to drug use, which is something surrounding towns deal with more often than WV, but they are now making a presence in town. Concern was expressed all around. DPS also responded to a cardiac arrest at the ski area last week and despite every effort made by mountain and DPS personnel, the victim later passed away at the hospital. Chris praised the mountain staff, and the DPS first on scene, for their efforts and professionalism.

## **7. New Business**

- **NH DES Water Inspection Results**

Mark reports that the Water Sanitary Inspection completed by NH-DES is in compliance with did not identify any deficiencies. A list of recommendations was offered to maintain compliance going forward. These include but not limited to the following:

1. Increase protection to both source (wells & well houses) and stored water (reservoir tanks) protection by installing a fence or other means of like physical barriers.
2. Connect safety alarms at well #4 treatment building to SCADA system.
3. Upgrade well #2 station or connect to well #4 treatment building.
4. Work with customers to maintain recommended pressures.
5. Develop local ordinance for water conservation.
6. Begin an asset management program to increase quality & service to customers.

Items #1-3 were discussed and research on the costs are necessary in order to plan in conjunction with the current CIP program. Discussion followed with the Board's concern to the need for fences surrounding the buildings, as the buildings themselves are locked. Mark stated that if the door and/or lock were compromised, there is direct access to well #2 and the chemical feed pumps, as well as well building #4, the clear well and chemicals. DES is looking for more security in place to prevent any access into these areas and buildings. The board asked to see some ideas of ways to secure these areas. *Item #3 relates to connecting the well #2 station to the well #4 treatment building. The board asked for more clarification to this, as they were under the impression that the new #4 treatment building was already connected to the SCADA system, as is well #2. Mark explained the controls for well #4 must be manually operated and are not connected to the SCADA computer monitoring system. If well #2 building is connected to new well #4 building, all the SCADA controls would be relocated to the new well #4 building and*

*both well will be connected to SCADA system. Cost estimates were requested by the board. Jim added that much of the design of well building #4 was done in anticipation of connecting both well #2 and #3 in the future.* Item #4 refers to the homes on the lowest elevations have pressure reducers. It was believed that most of these homes have these in place already and this is the homeowner's responsibility, being on their side of the water meter to be sure it is working properly. It was estimated that 50 or more homes currently have these in place now. Item #5 refers to adopting language that would address water conservation issues during drought conditions. Item #6 refers to an asset management program for inventory of water lines, pumps and valves. Also mentioned in the report was the evident erosion along the river bank along the access road to well #3 and a recommendation for erosion protection in this area. Well #3 sits on a peninsula that appears to be eroding because of movement of branches of the river. Mark stated that if the additional improvements to well #3 are delayed, the erosion control is something which should be done sooner rather than later.

## **8. Old Business**

- **Town Entrance Project**

Jim stated that the new sign will arrive likely next week. The contractor is waiting on the metal mounting hardware to attach to the sign. Jim's crew will assist in the final installation of the sign.

- **Corcoran Pond Dam Project**

Jim reports that work continues on the project. The updated progress schedule states that the retaining wall has been poured and they have set piers for the stairway. They are down to sub grade level on the north side of the dam (the town square side) for placement of materials to receive the ACB blocks. The first set of ACB's will arrive tomorrow and will be staged in the rear of parking lot across from the ice arena. The remaining ACB's are scheduled to arrive next Tuesday and will be stored on the south side of the dam (the beach side). The contractor anticipates installation on the north side to begin next Tuesday or Wednesday. Thus far there have been no change orders on the project. Less fencing was used to secure the site by request of the engineer which will reduce that cost, but it is possible that the savings might be used elsewhere. The state has been happy with the work thus far.

- **Update on Road Engineering Work**

Mark reports that Horizons Engineering is nearing completion of their pre-design work and will have a meeting to discuss results this Tuesday. No structural issues have been found so far. The surveyor has found that the deeds with the condo association along Tecumseh are very unclear in their wording making a current conditions map inaccurate in its boundaries. This will be further discussed on the Tuesday visit and a solution might be to execute a Quit Claim deed with the condo association.

## **9. Board Concerns and Directives**

Margaret Turner asked about the holes on the West Branch Rd. Bridge. Jim Mayhew was ordering more materials to fill the holes, which were believed to have been created by the Forest Service equipment while working on Tripoli Rd.

Mike Aronson asks about following up on the out of state driver's licenses used as ID's during the recent election. The Supervisors of the Checklist will need to be consulted.

#### **10. Correspondence**

A letter from FEMA was received regarding Flood Plain and there are upcoming meetings in December which Mark and/or Chris will attend. FEMA has asked the town if there are any areas within the Flood Plain area that are not in danger of flooding and whose property owners have been required to have flood insurance which the town believes is unnecessary, based upon no record of flooding events. Secondly, are there areas that do get flooded that are not represented on the Flood Plain maps and are those property owners missing out FEMA flood insurance benefits. It was noted that along route 49 there are no areas indicated as within the Flood Zones. If the hydrology showed that areas along route 49 should be included in the Flood Zones, it could assist the town in putting pressure on NHDOT or the Forest Service for reinforcing those areas. During hurricane Irene, route 49 was washed out in 3 sections due to the Mad River's flow. In Waterville Valley, the only area currently within the flood zone is a narrow corridor along the Mad River; for the most part most of the houses are all outside of the zone.

#### **11. Privilege of Floor II**

None.

#### **12. Non-public Session**

The board goes into Non Public Session under RSA 91-A: 3, II (c) for a discussion that could adversely affect the reputation of any person other than a member of this board. The Motion was made by Margaret Turner and seconded by Rich Rita, followed by a roll call vote as follows: Selectman Aronson – aye, Selectman Turner – aye, Selectmen Rita – aye and the Board went into Non-Public Session at 4:53pm. The Board came out of Non-Public Session at 5:10pm.

Upon return to the public session a motion was made to seal the minutes by Mike Aronson and seconded by Margaret Turner because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The motion was passed by a unanimous voice vote.

Margaret Turner motions to adjourn the meeting 5:10pm.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant