

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: **October 10, 2018**

MEMBERS PRESENT: **Mike Aronson, Chairman and Richard Rita.**

MEMBERS ABSENT: **Margaret Turner, Vice-Chair.**

OTHERS PRESENT: **Mark Decoteau (via speaker phone), Chris Hodges, Jim Mayhew, Judy Rolfe and Sharon Charron.**

1. The meeting was called to order at 3:05 p.m. by Chair Mike Aronson.

2. Privilege of Floor I

None.

3. Approval of Minutes of the 9/19/18 Regular Meeting and 9/26/18 Special Meeting

Rich Rita motions to approve the minutes of the Regular Meeting on September 19, 2018 as amended.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Mike Aronson motions to approve the minutes of the Special Meeting on September 26, 2018 as amended.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

4. Financial Report

The financials were reviewed and the IT line item was questioned as being overspent at 106%. IT equipment failures and subsequent repairs and/or replacement, in addition to monthly service fees, contributed to the expenses. The Parks/Services line item was also questioned as being overspent at 122%. This is due to the part-time employee wages, which a portion of these expenses will need to be reallocated to the Public Works, as the position was shared between the two departments. Mark comments that the 3rd quarter water/sewer billings are included as part of the financial report.

5. Calendar Review

The next regular Selectmen's meeting is Wednesday, October 24, 2018 at 3pm.

The General Election is on Tuesday, 11/6/18, and the Selectmen's coverage schedule will be decide later in October.

6. Department Heads Updates

- **Recreation**

Chris Hodges reports on behalf of Brooke Wakefield as she was attending an annual conference. The Fall Foliage Road Race was a success and had the highest turnout in its history. The beneficiary chosen for this year's event was The Rey Center, and \$925 (\$5 from each 5K & 10 mile entry). A new Tai Chi program is starting this week for 10 weeks.

- **Public Works**

Jim Mayhew reports that the boats are out of the pond and the dock will soon follow. The Town Hall drainage work is scheduled to begin the week of the 22nd. All equipment and staff are healthy. The new Public Works truck is currently being outfitted with plows and hydraulics and is expected to arrive by Thanksgiving. Jim recommends the old truck be offered for sale and values it at \$7,500 - \$8K, including the wing and the plow.

- **Public Safety**

Chris Hodges reports that the Public Safety Academy started last week with about 16 participants. It will be 3 weeks long this year. The ladder truck is on site while Chris is continuing to actively search for used trucks as well. Training for staff on the new truck took place with factory representatives last week. Columbus Day weekend was busy but no issues or emergencies. The road race hosted by the recreation department is growing yearly and if it continues in the fashion will need more support by Public Safety. Public Safety will include more incident statistics on a monthly basis going forward. The new officer, Patrick Payer, is getting to know the townspeople and business owners and has been very well received by all.

7. New Business

- **3rd 2018 Quarter Water/Sewer Warrant**

The 2018 3rd quarter Water/Sewer Warrant is presented and signed with a motion made by Mike Aronson.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

- **Review Water/Sewer Tap Fee Assessment Form**

The assessment form was reviewed and the purpose for the update/review is to make the form match what is in the current regulations. The assessment is a point based system which calculates the inventory of access points to water within a home. Different fixture types have different points, or percentage of points, assigned to them. The form is used to assess both water/sewer tap fees and quarterly bills. Discussion followed on the point system overall and how it affects the quarterly rates for property owners. It was questioned whether or not to re-assess units or homes when a property is transferred as a practice and this seemed to be well received. The first step is to get the assessment form aligned with the current regulations and adopted by the board to use going forward on all new properties. The second step is to capture all properties at the time of property transfer and to develop a plan to address the remaining properties.

- **Tecumseh Rd. – Horizons Engineering Service Agreement**

Mark reviews the engineering proposal for the road work improvements on Tecumseh Rd. and Snow's Brook Rd. in an effort to get a solid number to produce a warrant article for the 2019 Town Meeting. Mike adds that the Village Condo Association was involved early on for their

approval of the project because it does involve association property alongside the roadway. Funding options were discussed as using the remaining dollars from the Valley Rd/town entrance project and combining both projects (Tecumseh Rd & Valley Rd) and rebid them together for one larger project. Concern was expressed by the board for producing the final design plans without knowing if potential conditions would present substantial cost increases that may halt the project. It was felt to proceed with the initial first steps (tasks A-D), then discuss again as to whether or not to proceed to the final design plans. These plans at that time would also need to be presented to the Village Condo Association for their approval in granting the town an easement on their property. The board felt that the inclusion of a caveat to the proposal would be best.

- **Conservation Commission – Alternate appointment Dan Newton**

The board, by motion of Rich Rita, appoints Dan Newton as an Alternate to the Conservation Commission.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

- **WVRE – Abatement for Trash Fees 3rd Qtr. 2018**

The trash fee abatement is to correct an overbilling which occurred previously on the account of WVRE. The abatement was motioned by Mike Aronson for the billing in the amount of \$1,850.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

8. Old Business

- **Sign the 2018 MS-1**

The 2018 MS-1 for town wide property assessment was presented. The utility values have been updated by DRA and they have increased over 2017. The board signed the MS-1 as presented.

- **Town Entrance Project**

The masonry side steel column is in place and is ready for the mason to begin his work. Jim's crew will be providing assistance in moving rocks to the sign site. The mason anticipates 2-3 weeks to complete his work.

- **Corcoran Pond Dam Project**

The pre-construction meeting went very well and was attended by both of the engineering firms, DES, and the contractor. An on-site visit was part of the meeting to review the location for storage of materials during the project. The contractor provided a very clear timeline of the work and various stages of the project and work will commence after October 22nd. The work schedule is aggressive and is based upon delivery of the ACB's, but the contractor believes they will be able to put the ACB's in place before the winter shutdown on December 21st. Briefly discussed were affected winter events, such as Santa by Sled and the Penguin Plunge, and there are plans in place either to accommodate or relocate those events within Waterville Valley. The Penguin Plunge will be held at the Golf course pond, and Santa by Sled will arrive into Town Square, but perhaps by a different route.

- **Well #3 Update.**

LE Johnston will begin the work on Well #3 improvements after the Town Hall work is completed, as he is doing both jobs.

- **July 4th Concert Update**

Mark informs the board that there has not been any further information received regarding the Golden Eagle Lodge endorsement of the event. Mark has been in touch with the Rey Center and is awaiting a response for the GEL. This item will be tabled to the next BOS meeting.

9. Board Concerns and Directives

The sandwich board sign for elections was discussed and the board felt the sign looked flimsy and suggested that the school kids might be able to make a sign.

10. Correspondence

- **NH Lottery Letter – Keno Update**

The NH Lottery letter regarding allowing Keno in town was received and Chris Hodges states that he has no issue with it and doesn't foresee any in the future. He feels it is similar to selling lottery tickets and thought perhaps only one merchant might want to install Keno, but there have been no requests thus far. The BOS felt it was best to let the voters decide and a motion was placed by Mike Aronson to place the question of allowing KENO in town upon the 2019 Town Meeting warrant.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

11. Privilege of Floor II

None.

12. Non-public Session

The board goes into Non Public Session under RSA 91-A: 3, II (c) and (i). The Motion was made by Mike Aronson and seconded by Rich Rita, followed by a roll call vote as follows: Selectman Aronson – aye, Selectmen Rita – aye and the Board went into Non-Public Session at 3:48. The Board came out of Non-Public Session at 3:58pm.

Upon return to the public session a motion was made to seal the minutes by Rich Rita and seconded by Mike Aronson because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The motion was passed by a unanimous voice vote.

Richard Rita motions to adjourn the meeting at 3:58pm.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,
Sharon Charron
Town Clerk/Town Office Assistant