

**TOWN OF WATERVILLE VALLEY  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** September 5, 2018

**MEMBERS PRESENT:** Mike Aronson, Chairman, Margaret Turner, Vice-Chair and Richard Rita.

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Chris Bierbrier, Mark Decoteau, Chris Hodges, Jim Mayhew and Sharon Charron.

**1. The meeting was called to order at 3:00 p.m. by Chair Mike Aronson.**

**2. Privilege of Floor I**

None.

**3. Approval of Minutes of 8/15/18 Regular Meeting, 7/26/18 & 8/17/18 Special Meetings, and 8/28/18 Public Hearing**

Mike Aronson motions to approve the minutes of the Special Meeting on July 26, 2018 as presented. Margaret Turner: 2nds. Motion was carried by a unanimous voice vote.

Rich Rita motions to approve the minutes of the Regular Meeting on August 15, 2018 with changes. Margaret Turner: 2nds. Motion was carried by a unanimous voice vote.

Margaret Turner motions to approve the minutes of the Special Meeting on August 17, 2018 with changes. Rich Rita: 2nds. Motion was carried by a unanimous voice vote.

Margaret Turner motions to approve the minutes of the Public Hearing & Special Meeting on August 28, 2018 with changes. Rich Rita: 2nds. Motion was carried by a unanimous voice vote.

**4. Financial Report**

Mike asked for an update for the next meeting on recycling revenues and projections in the recycling industry. There were no other questions regarding the financials.

**5. Calendar Review**

The times for each BOS member to be present at the Primary Election polls 9/11/18 (11am-7pm) were discussed. A strategic planning session is scheduled for Tues., 9/18/18 for the BOS along with the department heads. The meeting will be held at the Village Condo's meeting room at 9am.

**6. Department Heads Updates**

- **Recreation**

Mark reports that the summer camp season was very successful with a reported 228 average campers/week for the 9 week program. The annual road race is Columbus Day Weekend and the afterschool program begins later this month. Mike asked about opening up the afterschool program to other towns as an option.

- **Public Works**

All items were discussed as agenda items.

- **Public Safety**

Chris Hodges reported that a delivery date for the new Ladder Truck is not confirmed yet, but he expects that information soon. Labor Day weekend was quiet, but the Tuesday following the weekend was busy with a carryout off Mt. Osceola, and providing a cover fire truck to a nearby station that was at a multi- alarm building fire in Bristol. The swearing in of the new full time Police Officer, Lt. Patrick Payer, is set for Mon, 9/10/18 at 9am. A retirement gathering for Capt. Katsirebas is being planned, with more details to be available very soon.

## **7. New Business**

- **Disposal of Town Car**

Mark explained that an employee asked about the old town car and offered a bid to purchase the vehicle. The car has no trade value. The vehicle was not advertised for bid and the board saw no reason to advertise for more bids as it had very little value.

Mike Aronson motions to accept the offer \$800 for the 2006 Chevrolet Malibu from Mike White. Margaret Turner seconds and the motion was carried by a unanimous voice vote.

- **2017 Statistical Update Final Report from DRA**

Mark reviews the DRA report with the board which summarizes the revaluation done in 2017. The report has the equalization rate for 2017 at 100.12, the COD at 5.6 and the PRD at 1.01. These are all very good numbers and suggest that the data from the property sales, as compared to the assessed values, are right on the mark. The statistical update used 139 qualified sales, ranging from 4/2015 to 3/2017, in the analysis. Mike added it would be helpful if there was more interaction with the assessors in the future to better assist the board in understanding the revaluation process and the impact of the update as it relates to DRA reports.

- **Assessment Request – D.T. Kersh**

Mike commented that the Kersh's could seek a review of their property assessment, at their expense, from the town assessors. However, since this is outside of the abatement period, there is nothing which can be changed at this time for this current year. They will need to apply for the abatement after the final tax bill is generated for 2018. That due date would 3/1/2019 for the abatement application.

## **8. Old Business**

- **Town Entrance Project**

Jim Mayhew updates the board stating that the tree clearing has been done and the grubbing of the area for the new sign is set for sometime next week. The schedule for the masonry and electrical work should be available soon. Jim anticipated that concrete will be poured by the end of September depending upon contractors' schedules.

- **Corcoran Pond Dam Project**

The project is out to bid now and there is a pre-bid meeting next Tuesday, 9/11/18, at 10am with the Engineer for any contractor interested in bidding. Mark added that Ryan Wingard, the Engineer, has asked DES if local contractors without specific ACB experience could bid on the project as being supervised by experienced engineers. At this time there is no response back from DES.

- **Well #3 Bids for Site Work**

EGGI has submitted a proposal for the work needed for Well #3 improvements in the amount of \$89,950. Questions were answered regarding test results of the monitoring wells, noting one positive test after a rainy period which would indicate that surface water is infiltrating the well. It is believed that once the work is completed of installing the synthetic liner over the well head and installing the barrier fence along with securing the distribution pipe trench, the test results will be negative for EColi. The contractor wants to have all the work completed by the end of September. There area will be blocked for access during the construction period, but there will be signage cautioning walkers/hikers and directing them to alternate trails around the site. Mark reviews the proposal and states the amount of \$89,850 covers all of the needs specified to be done and leaves \$10K available as contingency funds in the project budget.

Rich Rita motions to accept the proposal of EGGI in the amount of \$89,850.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

## **9. Board Concerns and Directives**

Rich mentioned that there is a bulletin board next to library with an old trail map displayed and this needs to be updated with a new map. Who is responsible for the bulletin board? The library trustees will be contacted and questioned. Rich also adds that the town of Thornton has posted signs at the WV/Thornton town boundary line on Route 49, as well as the Campton/Thornton line. He asked if WV should install a sign as well at the town line. Chris adds that approval for this already given by the state a few years ago. Mike asked about the part time Rec Dept / Public Works position and if there are plans to continue this position or if there was interest in shifting this to a fulltime position. Mark added that more discussion is needed on this in non-public. Jim adds that there is a sewer manhole on Tecumseh Rd which will be repaired this week.

## **10. Correspondence**

- **Thank-you Letters**

Letters were received from the Red Cross and CASA programs acknowledging the Town's annual support of each organization. A brief discussion followed concerning the Crane Clinic at the ski area and its future as Speare Hospital has had trouble staffing the clinic. The town no longer provides support to the Crane Clinic.

A letter from the White Mountain Music Festival was received requesting the release of the funds from the Town. Discussion followed regarding the event, the involvement of the Rey Center and the private funding sources. The location of the concert is not yet final but involves the support of the Golden Eagle Lodge if the location is on town property of Packard's Field, adjacent to the GEL. Once the GEL support is confirmed, the town will enter into an agreement

with the Rey Center, and at that time the funds will be released to the Rey Center for the event. Margaret adds that the concert has been fully supported by private donors thru the Rey Center. Mike has been asked questions about the concert concerning housing for musicians, reserved seating and parking plan. Chris Bierbrier stated that PSU will be housing the musicians and that there were no plans for reserved seating. Mike adds that a comprehensive parking plan coordinated with Public Safety needs to be discussed once the GEL is on board. Rich suggested that an article in the WigWag would be a good idea to communicate the general information on the event to the public.

- **Insurance Denial of Coverage**

Mike asked if there is an appeal process. Mark is waiting to starting that process until after he meets with the Executive Director to get more information on why the claim to well #4 high lift pump was denied. In the denial letter, Primex stated that any damage or loss due to an electrical surge must result in a fire and that loss or damage to electronic equipment is not covered under our policy. Discussion followed concerning the claim for the fire at well building #1, which is separate incident in which a lighting strike caused damages. The pump which was damaged by the electrical surge is out of the 1-year warranty period. The presence of surge protectors at the pump itself was questioned and Jim replied that the pump house does have protection by this pump is in the well, not in the pump house.

## **11. Privilege of Floor II**

None.

## **12. Non-public Session**

The board goes into Non Public Session under RSA 91-A: 3, II (c) along with Town Manager Mark Decoteau and Sharon Charron. The Motion was made by Richard Rita and seconded by Margaret Turner along with a roll call vote: Selectman Aronson – aye, Selectman Turner – aye, Selectmen Rita – aye and the Board went into Non-Public Session at 4:02. The Board came out of Non-Public Session at 4:20pm.

Upon return to the public session a motion was made to seal the minutes by Rich Rita and seconded by Margaret Turner because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The motion was passed by a unanimous voice vote.

Richard Rita motions to adjourn the meeting at 4:21pm.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant