

**WATERVILLE VALLEY, NH
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: **October 9, 2013**

MEMBERS PRESENT: Mike Aronson, Margaret Turner (via phone)

MEMBERS ABSENT: Bill Larsen.

OTHERS PRESENT: Jan Stearns, Mark Decoteau, Tom Quackenbush, Chris Hodges, Jim Mayhew, Rachel Gasowski, Sharon Charron.

1. The meeting was called to order at 9:01 AM by Margaret Turner.

2. Privilege of the Floor I

Sign Permit (agenda item 7-C) application was presented by Jan Stearns on behalf of Abode Builders for the "Parade of Homes" 3 day event being held Columbus Day weekend (10/12/13) between WV and the Lakes Region. There are 2 homes in WV which have been selected to be toured (Green Peak & Snow's Mt Rd.) and they would like signage in front of each home, as well as directional signs.

Margaret Turner signs the sign permit for Abode Builders for the Parade of Homes.

3. Approval of Minutes

Mike Aronson motions to approve the minutes of 9/24/13.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

4. Financial Update

We are 76.9% through the year, and we are doing well. Water & Sewer 3rd qtr billing are included. We are significantly ahead of revenues of Solid Waste Fees, and it is anticipated to be \$40K ahead for the year. This actual number can be adjusted prior to the Tax Rate Setting. The Health Insurance holiday revenues have been moved under Miscellaneous Revenues from their individual departments. For expenditures, things are on track with a few line items slightly ahead of the 77% point of the year due to payment schedules.

5. Department Head Updates

- **Recreation Department**

Rachel Gasowski reports that the after school and fall adult programs are up and running. Clinics have started slow, but interest has begun to pick up. For Columbus Day weekend, the 5K & 1.6K has doubled the pre-registrants over past years. Kids night out & teen dances have also seen a lot of participation. The garage sale doesn't have a lot of interest so far and may be cancelled. The Fryeburg Fair trip was successful. Upcoming activities include the Moulton Farm corn maze field trip on the 18th for the after school program, which is already full.

- **Public Works**

Jim Mayhew reports that Rural Development had been affected by the federal Gov't shutdown, but he is hopeful that things can get going again soon. There was a water main break in Windsor Hill on 10/5/13, and that has been repaired. It was a difficult break to fix due to the ledge the pipe was upon. Jim expressed concern to repeated breaks in this general area, as well as other trouble spots in town, and referred to a repair method called "Slip-lining" in which a flexible pipe is inserted into the existing piping. This repair method will be looked at further as we progress towards the 2014 CIP plan & projects. The big truck is gone and was sold for \$15K, and with equipment purchased in exchange for the truck the balance due will be \$3,800. The solar light pole at the entrance of Moose Run was scheduled to be installed this week. There have been a few new sewer hookups, and a new water hookup recently. Work continues with Dana White on the Water Meter Pit project and the locations for the pits.

- **Public Safety**

Chris Hodges reports that BBTS has started their new building project. All other building projects are going well. The Planning Board had expressed concern about Mountain Meadow Association light replacement to be sure they are adhering to the lighting ordinance, which Chris has confirmed that they will be compliant. The town will be hosting the national "Coffee with a Cop" training next month, which will involve about 15 departments from all over New England. We are encouraging surrounding towns to host sessions during this time (potentially November 22) for the training. Good to have the national recognition for the department. The construction materials located by Green Peak development on the WCI property will soon be relocated to the WCI lot adjacent to the WWTP. Reference was made to the tress which were cut near Nelsons Path, and WCI will be replanting some trees as it was not their intention to have them cut as close to the path as they were. Mike Aronson has a few items to address and they are:

- 1) What is the status of the bus stop signs? No signs have been replaced yet, and the mountain hasn't yet returned with a plan for the bus stop signs.
- 2) When a building is inspected post construction for a certificate of occupancy, there are no guaranties as to the quality of that work with the exception that it has met the state building code requirements. Chris answers that the State of NH does not regulate building contractors. However, any sub-contractors found to be in violation of the codes by doing sub-standard work can have their license revoked by the state. This would include electricians, plumbers, and HVAC/pipe fitters.
- 3) Mike Aronson had been asked by a concerned resident to question if there are enough leash laws signs posted throughout town. There are "clean up after your dog" signs, but no leash laws signs posted. Since there is a leash law, Mike suggests we do post some signs. Chris comments that the complaints the DPS has received are usually guests' dogs, and not residents' dogs, and if there are 2nds offenders, there are given written notice as per State law requires. Chris will post some more signs to help inform people that there is a dog ordinance. The ordinance does state 'That it shall be unlawful for the owner or the keeper of a dog to allow said dog to run at large in the Town of Waterville Valley.' The phrase "at large" means not under the control of the owner or any person by means of personal presence and attention and/or by means of physical restraint so as to control the conduct of such dog.

- **Support Services**

Tom Quackenbush updates the BOS on his activities since his assuming his new role as Support Services at the Town Offices. He has been working on expanding credit card payments, both online and over the counter at the Town Offices. He has also been working on an inventory of all town owned computers and a 3-year and 5-year replacement plans. He is also continuing to work on website upgrades and improving communications and collecting email addresses for e-newsletters.

6. Calendar Review

- Next meeting will be in October on Wednesday, October 23rd at 3:00pm. Joe Ducharme from CMA will be present to give the BOS updates and recommendation on projects.

7. New Business

- **2013 Equalization Certificate**

The 2013 Equalization Certificate is presented and signed by the BOS.

- **3rd Quarter Water/Sewer Bill Warrant**

The 3rd Quarter Water and Sewer warrant is presented and signed by the BOS.

- **Sign Permit Application**

A sign permit for an open house on 10/12/13 at 125 Boulder Path Rd from Peabody & Smith Realty is approved and signed by BOS.

- **2014 Budget Schedule**

Mark presents a schedule of key dates and tasks relative to the 2014 Budget process.

Mark is looking towards the week before Christmas to have Department head meetings to discuss budgets.

8. Old Business

- **Veteran Tax Credit Form**

A Veteran Tax Credit is presented is signed by the BOS. This application had some previous questions, and those have been answered to meet the criteria for the Tax Credit.

- **Dumpster Enclosure Update**

Jim Mayhew provided an update on the dumpster enclosure behind the Silver Fox and the limitation issues due to its location. He shares a picture depicting extending the wall to better screen the dumpster from public view (both from road side and the Mountain Meadow & Mountain Brook condos). Discussion follows with another possible location, the physical structures in relation to the dumpster, and how tight the space will be with the truck and the proposed wall extension. They are continuing to look at different solutions that would be acceptable to everyone.

9. Correspondence

- **DAR Request – 10/19/13**

The DAR will be in town on 10/19/13 and are requesting to have a BOS member welcome them at the start of their conference. Margaret Turner agreed to be present to welcome them. Mike Aronson comments that the restaurants in Town Square be made aware that this group is in town so that dining services are available to them after the

Columbus Day weekend. Many restaurants usually shut down in the off season following the holiday weekend.

10. Privilege of the Floor II

None.

11. Board Concerns & Directive

None.

Action Items:

1. None

12. Non-Public Session

The 2 BOS members, Mark, Sharon, Jim and Tom go into non-public session at 10:05am to discuss a personnel matter and a future triathlon proposal.

Those present come out of non-public at 10:12am

Mike Aronson motions to adjourn the meeting.

Margaret Turner: 2nds.

The meeting was adjourned on a unanimous voice vote at 10:13am.

Respectfully Submitted,
Sharon Charron
Town of Waterville Valley