

**WATERVILLE VALLEY, NH  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** April 10, 2013

**MEMBERS PRESENT:** Chairman Bill Larsen, Margaret Turner, Mike Aronson

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** Rachel Gasowski, Tom Quackenbush, Mark Decoteau, Sharon Charron

**1. The meeting was called to order at 3:00PM**

**2. Privilege of the Floor I**  
None.

**3. Approval of Minutes**

Margaret Turner motions to approve the minutes of 3/27/2013 as amended.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

**4. Financial Update**

Currently we are at about 27% through the year. No departments are showing unexpected expenditures at this time. Insurance schedules were discussed briefly. Tax Bond repayment schedules were also discussed. Revenue section contains the 1<sup>st</sup> Qtr. 2013 Water/Sewer billing amounts.

**5. Department Head Updates**

- **Recreation Department**

Rachel Gasowski, Director of the Recreation Department, reports to the BOS on the May activities. In response to the survey results of last month, the Activity Calendars have been adjusted. In reviewing April activities, the weekly Craft & Stitch Hour has been well attended, as well as Insanity work outs (2<sup>nd</sup> class added on Wednesdays), and Fit Club Cycling. Activities for May include FitClub Indoor Cycling, Insanity Workout Craft/Stitch Hour, Eco Walks, Tech at the Rec, Wellness Workshop, and adult trips to Flying Monkey Theatre in Plymouth the see the Rockapella show, as well as the Northern New England Flower & Garden Show in Fryeburg, ME. Further discussion involved fees for some classes, but not others, and the reasons are because of equipment costs & repairs. The BOS members were asked if there was anything else they would like to see more/less of as activities. An ethnic cooking class was suggested. Summer programs were also discussed and staffing is underway. A few programs that see less participation in the summer are being replaced with alternatives. Some of these are Bingo, Kids Night Out, and Laser Tag. The Rec Dept has also hosted a lot of birthday parties, and many of these are from surrounding towns. The parties do make use of the climbing wall. The

usefulness to own a Bounce House, as opposed to renting, was mentioned to be an asset. Rachel will put together a proposal to present to BOS.

- **Public Works**

Currently we are moving forward with the engineering to locate the installation pit sites for the Water Meters. Road designs bid packets are going out on Friday 4/12/13.

Anticipating the bids will be presented to BOS at the 5/22/13 regular BOS meeting. A road inventory will be conducted after the frost is completely gone to address needed areas to be patched. This is done each spring after the winter.

## **6. Calendar Review**

- No BOS meeting on 4/24/13.
- Next Regular Meeting on 5/8/13.

- 5/8/13 Public Hearing – Public Works Garage and Recycling.

Discussion followed with respect to the Public Hearing and the expansion of recycling to the associations. One of the cons of this expansion would be that an extra employee is likely needed since they currently do more than one job/task on any given day. For example they are also plow roads in winter, in addition to recycling/trash pickup.

Discussion followed with respect to recycling being a voluntary program, which currently operates at a no cost basis, and it is not viewed as a tax burden. This is something to revisit after more time has passed and more data has been acquired to analyze. To expand the recycling dumpsters to the all the condo associations which currently have trash dumpsters will cost more money. The current drop off location is very easily accessed being located on the way to the ski area. Discussion also included the commercial properties in town and how much they are recycling. It was felt that given more time to work recycling into their regular operations that they will be recycling more in the future.

## **7. New Business**

- **1<sup>st</sup> Quarter Water/Sewer Warrant**

The 1<sup>st</sup> quarter Water/Sewer warrant is presented to BOS and signed. The supplemental warrant is also presented.

Bill Larsen motions to accept the Warrant for the 1<sup>st</sup> Quarterly Water/Sewer of 2013.

Mike Aronson: 2nds

The motion passed on a unanimous voice vote.

Bill Larsen motions to approve the supplemental Sewer warrant for the Britton's & the Sullivan's.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

- **Bond Issue Requests for Bids**

Mark presents the Bond Issue requests to BOS and the institutions they are being sent to for requests (MVSb, Citizens & Northway). Concern was expressed to discuss who is selected when the bids are returned. This will be decided at the May 8<sup>th</sup> meeting.

Mark also presents a \$300K Tax/Bond Anticipation Notes to cover expenses between now and the late May when we would actually get bond proceeds from these notes.

Bill Larsen motions to authorize the issuance of Tax/Bond Anticipation Notes in the amount of \$300,000.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

- **RDA Project Disbursement Request**

Mark presents a disbursement request for \$200,000 for the RDA Project. The BOS reviews the RDA spending on the Project to date, and the timeline for Bonds issuance, notes, and interest rates.

Bill Larsen motions to approve Bond Anticipation Notes in the amount of \$200,000 for the Capital Projects Fund.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

## **8. Old Business**

## **9. Correspondence**

- Mark presents the letter received from Senator Kelly Ayotte stating she had received letter from Mark regarding tax exempt status of Municipal Bonds.
- Mark presents the Occupancy Pace Report from the WVRA.
- Mark presents the BLTA statement from himself, as the Tax Collector, stating that all tax bills for 2012 were mailed on time and that there were no supplemental warrants issued for property taxes.

## **10. Privilege of the Floor II**

None.

## **11. Board Concerns & Directives**

- Bill Larsen comments upon a community alert system to notify residents of incidents that would be of concern (burglary was the example used). Currently we do not publish a Police blotter, which would list incidents to the public. We do currently have the Nixle system in place and it is used for community alerts for safety.
- **Action items**
  - Letter to FBI from the Town asking for a status update on the Stone Property Management investigation, and for a time table as their investigation continues.
  - Notification of the May 8<sup>th</sup> Public Hearing on Public Works Garage & Recycling to associations and residents.

## **12. Non-Public Session**

The 3 Board Members, Mark Decoteau & Sharon Charron go into non-public at 4:08pm for the purpose of reviewing a domicile request.

The 3 Board members continue discussion in non-public.

The Board comes out of non-public at 4:12pm

Bill Larsen motions to approve the domicile requests of Donald & Betty Leef.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

Bill Larsen motions to adjourn the meeting.

Margaret Turner: 2nds.

The meeting was adjourned on a unanimous voice vote at 4:15pm.

Respectfully Submitted,

Sharon Charron

Town of Waterville Valley