

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: November 4, 2015

MEMBERS PRESENT: Chairman Mike Aronson, Margaret Turner and Bill Larsen (arriving at 4:30pm).

MEMBERS ABSENT: None.

OTHERS PRESENT: Reggie Breeckner, Mark Decoteau, Jim Mayhew, Chris Hodges, Bryan Sopko, Ellie Knight and Sharon Charron.

1. The meeting was called to order at 3:00 p.m. By Chairman Aronson.

2. Privilege of the Floor I

None.

3. Approval of Minutes of 10/8/2015 and 10/14/15

Mike Aronson motions to approve the minutes of the special meeting of the Selectmen of 10/8/15 as presented.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote

Mike Aronson motions to approve the minutes of the regular meeting of the Selectmen of 10/14/15 as amended.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

4. Financial Update

Mark reports that we are currently 86.5% thru the year. Overall we are doing well with collections. Mark anticipates that wastewater collection will come in under budgeted revenues, but also expects this to be offset by the water revenues, which is normal. He comments that the water/sewer rates should be reviewed and adjusted for 2016. He reviews other anticipated revenues; grants payments due for the generator, PO payment, payments in lieu of taxes, and motor vehicle revenues. Discussion followed regarding Permits, Interest and Fees line and the BOS requested that these are separated on the 2016 Budget. Expenses overall are currently at 80.3% expended for the year.

5. Department Head Updates

- **Public Safety**

Chris Hodges reports that Fire Capt. Jeff Dropkin received a prestigious award last weekend at the North Country EMS awards banquet as the NC EMS Service Provider of the Year. He was one of three award recipients. Chris comments that he and Chief Noyes have been working on

drafts for one-way traffic patterns, and has 3 options thus far. These options will be presented at the TCWG meeting tomorrow. Additionally, a public hearing will be posted for the next BOS meeting where public feedback is welcome. In advance of the public hearing, these will be posted on the website for the public to view the different options. Feedback regarding changes to pedestrian ways and speed limit will also be welcome during this public hearing at the next BOS meeting on 11/18/15.

- **Recreation Department**

Brooke is currently out of town on vacation Mark reports. Nelson Brown has been hired as the Asst Recreation Director, and this is his first week and he is doing well. Tech at the Rec has started again Tuesday's being instructed by IT Coordinator, Bryan Sopko. Bryan also informs the board of a program he has developed with Brooke as an after-school program for kids which involves building circuits and electronics. Pickleball is ongoing and is doing well. The Rey Center has completed their move back into the Curious George Cottage and is getting settled.

- **Public Works**

Discussion items are included under Old Business agenda items.

6. Calendar

The next BOS regular meeting is scheduled for 11/18/15. Margaret may have to call into the meeting.

Public Comment Session for BOS will be scheduled for Saturday, 11/28/15. A tentative time of 3-4pm was suggested, and this will be confirmed later. Topics to be covered were discussed and will include Speed Limit Changes and Recycling. Discussion continued involving recycling and cardboard collection containers, both here at Transfer Station and at Town Square, and how to improve storage capacity of recyclables.

November Planning Board date is 11/12/15. Tentatively there will be a Conceptual Consultation, and a Site Plan Review and Subdivision Plan for complete applications and Public Hearing if applications are complete.

ZBA quarterly meeting is tonight, 11/4/15, at 7pm. They will be reviewing the process for a Special Exception, in anticipation of an application for a Special Exception and Mark will be in attendance. This would be involving horses, and once an application is received, Mark will inform the BOS.

7. New Business

- **Administrative Abatement – Green Peak Condominiums**

Mark presented the Administrative Abatement for Green Peak Condominiums. When the 2015 2nd half tax bills were printed, it was noticed that the association was being billed for the land value associated with the condos. The land value is already included in the total assessed value of each unit. Mark will communicate this error to our assessing firm.

Bill Larsen motions to grant the Administrative Abatement for \$2,800.00 for Green Peak Condominiums.

Margaret Turner: 2nds.
Motion was carried by a unanimous voice vote.

- **Sign Permit Application – NE Environmental Education Alliance**

The BOS reviewed the sign permit request from the NE Environmental Education Alliance for 4 directional signs to direct conference attendees to the WV Conference Center. The BOS reviewed the off-premise directional signs in the zoning ordinance.

Bill Larsen motions to approve the Sign Permit for NEEEA at town arterial road intersections.
Margaret Turner: 2nds.
Motion was carried by a unanimous voice vote.

- **Sign Permit Application – WVSR Bus System**

The BOS reviewed the sign permit request from WVSR for the bus system. This is 2 sign permits; one for the route times, and a second for the bus stop signs.

Mike Aronson motions to approve the Sign Permits for WVSR at the various bus stops in town as requested.
Margaret Turner: 2nds.
Motion was carried by a unanimous voice vote.

8. Old Business

- **Water/Sewer Projects Update**

Jim Mayhew reports on the ongoing projects:

1. **Beanbender Rd** is planned to be paved on Friday. Homeowners have decided not to install the interior wire option on their lines, and rely upon the insulation and heat tape work done by the town on the main line. Additionally, some have chosen to use a slow drip method to keep the water flowing in their lines.
2. **River Rd** tentatively is set to start on 11/16. The contract end date is set no later than 12/16. Potential road closures were discussed when the installation of the manholes occurs. The full loop of River Rd. might be closed, but homeowners will have access from at least one direction. During the installation, some of the sewer line will be shut down but homes will have enough storage capacity in their tanks so there will be no interruption of service. Residents will be informed of the work by a mailing to go out this week.
3. **Well #4/Waterline** plans are being finalized now to present to USFS and Rural Development. Once their approval is given, the project will go out to bid. Winter work will include tree clearing and preparing the area for the remaining work in the spring of 2016. Mark will also ask for Rural Development about funding for a vehicle to access the well site.
4. **Water Meters** project has 2 meters remaining to be installed, and we are coordinating with the owners. The only non-responsive owner is the older red home on Boulder Path Rd belonging to the Wyman's. There is no one living in the home, nor does anyone visit the property. It was suggested that the water is shut off to the home, if it hasn't yet been done. At the time the owner requests water service is turned back on, they will be informed they have to have a water meter installed.

- **Trash Truck Repairs**

Jim reports that the truck will be estimated for repairs tomorrow for both rust and mechanical issues. He would also like to add 10 new rims if the current ones cannot be refurbished. New rims are \$100-\$150 each. The removal of rust, and the additional new parts, will extend to life of the truck. Overall it is in good shape for a truck of its age. Jim will also make an appointment to bring the Recreation Bus to estimate its repairs. He will also plan to store the Rec Bus inside over the winter between uses.

Additionally, the town has a piece of equipment no longer being used that a contractor has inquired about purchasing. It is an older mower deck. The contractor has offered \$1,000 and it was thought the town paid about \$1,500 when purchased approximately 7-8 years ago. The BOS discussed and authorized the sale of the equipment.

Bill Larsen motions to authorize the sale of the mower deck for \$1,000.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

9. Correspondence

Mark commented that Windsor Hill Condo Association expressed their pleasure with the Public Works Dept. and the results of the water line project in Windsor Hill, in conjunction with their paving project.

Mark also informed the BOS that the NH Municipal Association Conference is coming up, and asked if anyone was interested in attending. The dates are 11/19-20/15 in Manchester, NH. He will forward the information along to BOS.

10. Privilege of Floor II

None.

11. Board Concerns and Directives

12. Non-Public Session

The 3 BOS members, along with Mark, go into a non-public session at 4:02pm to discuss a personnel matter. They came out of non-public at 4:14pm.

13. Adjournment

Margaret Turner motions to adjourn the meeting.

Mike Aronson: 2nds.

The meeting was adjourned on a unanimous voice vote at 4:15pm.

Respectfully Submitted,
Sharon Charron
Town Clerk/Town Office Assistant