

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: February 8, 2017

MEMBERS PRESENT: Chairman Mike Aronson, Margaret Turner and Bill Larsen.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mark Decoteau, Chris Hodges, Dave Noyes, Jim Mayhew, Brooke Wakefield and Sharon Charron.

1. The meeting was called to order at 5:00 p.m.

2. Privilege of Floor 1

None.

3. Approval of Minutes 1/16/17 Special Meeting

Mike Aronson motions to approve the minutes of the Special meeting of the Selectmen of 1/16/17 as presented.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

4. Financial Update

There were just a few brief questions that were answered quickly. One was regarding the general overhead line item, and that it was Merit Pay. The second was a revenue question regarding permits/fees/interest, and that is for interest collections of past due invoices in addition to permit fees. There were no other questions on financials.

5. Department Heads Updates

- **Recreation**

Brooke Wakefield stated the Recreation Dept has been very busy and specifically mentioned the beginner pickelball group. She has posted that applications for summer camp positions and staff are now being accepted. February vacation week (MA 2/18-26/17) has a full schedule of activities and events. The after school program continues to do very good and is well ahead of last year. The program is being offered 5 days a week now.

- **Public Safety**

Chris Hodges reports the board that the Special Olympics planning are well underway. The events will be the 1st Sunday-Monday-Tuesday of March. DPS staff is keeping busy with digging out fire hydrants from snow banks. Parking has started to become more challenging due to size of snow banks. Fire lanes are being monitored and kept clear for access. Last weekend was busy with call from the mountain. There was a call for yesterday for a report of a chimney fire, and nothing was found upon arrival. It was thought to have self-extinguished if it was present prior.

- **Public Works**

Jim Mayhew and his staff have been very busy keeping up with snow removal on the roads and sidewalks, in addition to regular trash and recycling removal. The NH Coop has been in town to begin work on repairing the street lights which are not working properly. The solar lights that have had issues have been checked out and a cause for their malfunction cannot be determined other than that the batteries have a life span of 4-5 years, and these are now 4 years old. Jim explained that the batteries have a power saving mode, and believes that once this is activated, the batteries are weak enough to run down quickly and activate the power saving mode. Replacing the batteries was suggested as the solution, and that cost is not known at this time.

6. Calendar Review

Next Selectmen's meeting is February 22, 2017. After a discussion it was determined that this will be held in the multipurpose room of the Recreation Department at 5pm to encourage attendance by non-resident property owners in town for vacation week. Additional notification of the meeting will be communicated via social media and Jan's Blog.

The next Planning Board meeting is tomorrow, 2/9/17 at 8am.

7. New Business

- **Grant for Public Safety Gear**

Chief Noyes informed the board of a "warm zone EMS" grant opportunity for protective gear and medical supplies. The state grant will cover "warm zone EMS" equipment and gear up to \$6K with 100% reimbursement if approved. Warm zone EMS was described by Chief Noyes as active shooter situations in which the sooner EMS personnel are treating injuries, the ability to save more lives increases dramatically. The grant would be for the equipment, such as "go-bags" and protective vests for personnel.

Mark commented that if the application is approved, a public hearing will be held to accept the grant and proceed with the purchases. These amounts are not included as part of the proposed FY2017 budget. Under state law the Selectmen have the authority to accept grant funds for a specified use.

A motion was made by Bill Larsen to allow Public Safety the authority to apply for the Warm Zone EMS Grant.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Review of FY2016 Audit Results**

Mark reviewed the balance sheet, the project balances, and the government funds spent and received as of 12/31/16 with the board. Board members will individually be receiving letters from the auditor as well with questions requiring a response by each board member.

- **Review and Approve Capital Account Encumbrances**

Mark reviewed the summary of the capital accounts and their balances and his recommendations to close 4 accounts and encumber the remaining accounts. No action was necessary for the accounts restricted for special purposes or capital reserve accounts.

The 4 accounts to be closed are:

<u>ACCOUNT</u>	<u>BALANCE</u>
1. Grinder Pump Replacement	\$ 0.00
2. Mower Lease	\$ 264.77
3. Fire Dept Pick-up Purchase	\$ 152.70
4. Police Dept Cruiser Lease	\$.15
Total	\$ 417.62

Mike Aronson motions to close the 4 accounts as listed.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

The remaining 11 accounts to encumber the balances to 2017 are:

<u>ACCOUNT</u>	<u>BALANCE</u>
1. Corcoran Pond Engineering	\$ 15,211.31
2. Road Repairs	\$ 9,975.54
3. Streetlights	\$ 5,499.00
4. Tecumseh Road Sidewalks	\$ 15,000.00
5. Building Improvements	\$ 1,500.90
6. Town Car/ Trash Truck	\$ 3,452.37
7. Water/ WW Repairs	\$ 15,802.47
8. Federal Prop Acq/Engine 2 Repairs	\$ 1,233.46
9. Reserve for Arena Maintenance	\$ 102,474.41
10. Grinder Pump Replacement Add'l. Funds	\$ 2,553.67
11. Nature Trail Grant	\$ 3,696.07
Total	\$ 176,399.20

Mike Aronson motions to encumber the remaining accounts as listed to 2017.

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

8. Old Business

- **FY2017 and Annual Meeting Preparation**

The 1st draft of the Town Meeting Warrant was reviewed and typos noted needing correction. Discussion followed concerning the zoning ordinance warrant articles (9 of them), and it was stressed that these do not change the intent of the ZO, and only clean up the language as written. Mark will provide a written sheet explaining this to the voters prior to the town elections as it cannot be at the polls themselves. The board discussed warrant article #11 which is the road, trail and way finding signage 50/50 matching grant and the process which would follow if the grant was awarded to the town, provided that the warrant article passes. This article was also on the

warrant last year, and passed, however the grant was not awarded to Waterville Valley and thus the town's 50% matching funds was not spent. The wording of warrant article #14 was discussed for the \$25K for evaluating and repairing drinking water well #3. The board expressed concern that the public's impression would be that the well would be repaired for this cost as opposed to being evaluated and repairs only begun, but not completed. This needs to be communicated to voters. A Capital Outlays line will be added to the municipal operating budget warrant article #24 and will include the combined expenditures of the lease payments for the police cruiser and public works tractor, the purchase of a new pick-up truck for the water and wastewater department, and funding of the water/sewer repair account. Mark will also ask DRA if the all of the Capital Reserve Account funding can be listed together, yet itemized in one warrant article. The petitioned warrant article on the Dog Ordinance was discussed and concern was expressed as to what the ordinance would look like if the article passed. The petitioned article looks to remove 3 words from the current ordinance. The impact of this removal needs to be explained to people clearly. The position of the article on the warrant was decided to be put near the front of the warrant, just after the ballot warrant articles, as it will have the interest of many people and potentially have a lot of discussion. Public Safety provided feedback to the board

9. Correspondence

- **Town Counsel Recommendation on Dog Ordinance**

Mark commented that the way the article is written was reviewed prior to the petition being circulated and signed by registered voters. The names of those who signed the petitioned were confirmed by the town clerk as being registered voters.

10. Privilege of Floor II

None.

11. Board Concerns and Directives

- **Question on Library Trustees and Museum**

Feedback was given from the board to Mark concerning emails about a museum at the Library. This idea was generated by Town Clerk, Reggie Breeckner, and a discussion has yet to be held between Reggie and the Library trustees.

- **Question on Proposed Treatment Plant Generator Project**

Feedback was given by the board concerning an email from a taxpayer about the need for the generator at the wastewater treatment plant and whether a power cable could be run from the town hall generator to the wastewater treatment plant. Mark explained that after checking with an electrician, due to the different voltage requirements at the plant, this is not possible.

A draft of a letter from Chris Hodges to Chip Roper in regards to the interpretation of a multi family living situation as defined in the zoning ordinance was reviewed and agreed upon as the correct response.

12. Non-public Session

None.

Mike Aronson motions to adjourn the meeting at 4:52pm.
Margaret Turner: 2nds.
Motion was carried by a unanimous voice vote.

Respectfully Submitted,
Sharon Charron
Town Clerk/Town Office Assistant