

**TOWN OF WATERVILLE VALLEY  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** September 29, 2016

**MEMBERS PRESENT:** Chairman Mike Aronson and Bill Larsen.

**MEMBERS ABSENT:** Margaret Turner.

**OTHERS PRESENT:** Reggie Breeckner, Rich Rita, Mark Decoteau, Chris Hodges, Jim Mayhew, Brooke Wakefield, Judy Rolfe and Sharon Charron.

**1. The meeting was called to order at 1:00 p.m.**

**2. Privilege of Floor 1**

None.

**3. Approval of Minutes 9/14/16 Regular Meetings**

Bill Larsen motions to approve the minutes of the Regular meeting of the Selectmen of 9/14/16 as amended.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

**4. Financial Update**

Mark presents the financials and there were no issues on either expenses or revenues. It was noted that the climbing wall revenue is doing well, and the auto-belay systems are helping in that less staff is needed to operate and more climbers can be active at once. For public works winter road maintenance supplies, Jim commented that road salt has already been pre-bought and sand is purchased locally.

**5. Department Heads Updates**

- **Recreation**

Brooke Wakefield reports that there is a trip to the Fryeburg Fair next week. The afterschool program now has 8 kids registered. She and her staff are prepping for the Fall Foliage Foot Race. The recreation department will be open for the Monday of Columbus Day long weekend. Revenues have been good, though September numbers for boats show slightly down from 2015.

- **Public Safety**

Chris Hodges reports the Public Safety Academy has been well attended and there are 2 more weekends and is open to anyone who wants to attend. The speaker for tonight's PSA will discuss his Mt. Everest Expedition. Chris also reports there is new web-based training that is being utilized by staff members which is more convenient.

- **Public Works**

Jim Mayhew reports that 1 employee who has returned from sick leave and is doing well. Ditch work continues and is going well. His staff is transitioning to post-summer tasks and winter preparations. A suggestion was offered by Bill Larsen to utilize one of the large excavated rocks for the cemetery plaque for the common marker. Discussion followed regarding this and Jim will coordinate with the contractor to move to the cemetery if any of the rocks are suitable for this purpose. Jim also presents drawings of the new pump house building and treatment center and explains the key features of the building.

## **6. Calendar Review**

The first October regular meeting is rescheduled to Wednesday, October 19<sup>th</sup> at 3pm due to board member conflicts.

The meeting on October 26<sup>th</sup> is uncertain at this time and may be rescheduled to a later date.

## **7. New Business**

- **Sign the Grant Anticipation Paperwork**

Prior to signing the paperwork Mike Aronson asked about the undesignated fund balance and why aren't we using it. Mark answered that we are using it and that this is done routinely by taking monies from the general fund and place them the capital account, basically loaning the money to ourselves, and then funds are replaced back to the general fund. The Grant Anticipation is basically a back stop in the event the property tax bills are delayed for whatever reason. If the bills are produced as planned, and if property owners make timely payments as expected, we should never have to draw upon the note.

The board acknowledges and signs the Grant Anticipation Note paperwork as presented.

- **Boil Order last week – Review**

Jim Mayhew reports that there was a boil order issued and lifted within 24 hours. Well #3 is currently offline and the well has been “shocked” the well is slowly being pumped down to perform another test. The town is working with DES on corrective measures. Questions were asked regarding the process of routine testing of the wells. Jim reports that normally quarterly tests are performed at various sites in town, and then corrective measures are taken, if necessary, dependent upon those results. In the recent situation, one of those sites had a small total coliform hit. Of the 20 sites in town, there are 10 selected for the quarterly tests. Sometimes there can be “false-positive” test results from contamination of the sample and to be sure of this there is automatic retesting under DES rules. In these follow up tests, which also included the raw (untreated) water at the well site, there was a slight positive test result for e-coli in well #3. Once these results were known, well #3 was immediately taken offline prior to a directive issued by the state. The Selectmen asked to be informed if there was another positive test during routine quarterly tests, even if the follow up tests are good. Discussion followed regarding the routine testing procedures. The last time there was a positive e-coli test in WV was about 9-10 years ago, and it involved the same well. The cause at that time was attributed to high water and ground water infiltrating the well. In the recent occurrence, the opposite is true for the cause in that the water table is very low and other water could be flowing into the galleries from which the well draws water. Mark comments that we are still waiting to hear from DES regarding what they want the town to do at this point. Mark recaps the current wells on the water system for the board. He states that well #1 is a low producing well and not currently on-line due to its limited

production capacity and high iron readings. Well #2 is the primary well for the town. Well #3 is a back up or stand-by well. Well #4 will be a secondary well (to well #2) and looks to be connected to the system as the upgrades for the water system project are completed by March 2017. Bill Larsen asked to review routine testing procedures and DES's recommendations regarding well #3 after they are known. Mark anticipated hearing back from DES next week.

Further discussion involved the daily procedures for water testing which included testing for chlorine in the treated water. If tests at the farthest site from the water treatment location show positive for chlorine, that then means that there is enough chlorine in the entire water system for effective water treatment. Additionally, there was concern expressed to procedures for water distribution in the event of an emergency. Chris Hodges states that there is a plan in place for water distribution as part of the town's Emergency Response Plan.

- **Residency List - Review**

The residency list, which has been reviewed previously, was reviewed once more for letters to be sent out asking those individuals if they still consider Waterville Valley to be their primary residence. The letter being sent asked them to review the enclosed state statutes and definitions for residency and will give them through the date of 10/31/16 to respond. If no response is received, they will be removed from the residency list. The board mentioned that due to health insurance that adult children covered under their parents policies will need to claim WV as their primary residence until they age out of their parent's policies and this potential situation was noted. The letter is solely an attempt to clean up the residence list overall.

## **8. Old Business**

- **Enforcement Letter – Skateboard Park**

Chris Hodges stated that the enforcement letter was delivered and that WVSR is on the Planning Board's agenda for October 13<sup>th</sup> for a conceptual consultation for the skateboard park.

- **Water & Sewer Project Update**

The project is moving along on schedule with the final pours of concrete taking place. The site is expected to be backfilled the week after Columbus Day. There will be hydrostatic testing performed on the treatment tank prior to backfilling. If the test shows leaks, those will be addressed prior to backfilling. Jim reports that there have been adjustments made within the schedule for various reasons, but overall these have not changed the timeline of the project.

- **Our Town Grant Application**

Mark stated that the Our Town Grant application is being resubmitted and we should know prior to town meeting 2017. He added that the recent TAP grant application was mentioned in the 2<sup>nd</sup> attempt in the Our Town application.

## **9. Correspondence**

None.

## **10. Privilege of Floor II**

None.

**11. Board Concerns and Directives**

None.

**12. Non-public Session**

None.

Bill Larsen motions to adjourn the meeting at 1:50pm.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant