

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: June 21, 2017

MEMBERS PRESENT: Chairman Mike Aronson, Bill Larsen and Margaret Turner (via speaker phone).

MEMBERS ABSENT: None.

OTHERS PRESENT: Mark Decoteau, Dave Noyes, Nelson Brown and Judy Rolfe.

1. The meeting was called to order at 3:26 p.m.

2. Privilege of Floor 1

None.

3. Approval of Minutes of 6/7/17 Regular Meeting.

Bill Larsen motions to approve the minutes of the Regular Meeting of the Selectmen of 6/7/17 with as presented.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

4. Financial Update

Mark presents the current financial report and states that we are 48% through the year. No departments are unexpectedly overspent. By the next meeting in July, he will report on the water/sewer revenues which will change with the 2nd quarter. The board inquired if any commercial accounts for water/sewer were delinquent, and Mark answered that there is one account delinquent at this time. The annual payment to the Osceola Library of \$2,000 for books was noted. The board had not further questions.

5. Department Heads Updates

- **Recreation**

Nelson Brown, Assistant Recreation Director, reports that currently there is staff training this week. Tomorrow there will be a scavenger hunt around town to familiarize the staff with the different areas of town. Camps registration numbers are doing very well. There are many activities planned for the 4th of July weekend: family carnival, parade, and fireworks. Detailed schedules are available on the town's website under the Recreation page.

- **Public Works**

In Jim Mayhew's absence, Mark reports for him. There will be line painting tomorrow on roads and crosswalks in town assuming the weather is good.

- **Public Safety**

The board inquired about recent increased presence of Thornton PD patrols along Rte 49 for speeding. As Chief Noyes enters the meeting, he confirmed that there is a new Police Chief in Thornton and two new officers as well. The board's concern was for WV businesses, and in the past a strong patrol presence along Rte 49 in Thornton discouraged visitors to come to Waterville Valley. Chief Noyes reports that motorcycle week was pretty quiet. There will be Central NH-SOU (Special Operations Unit) SWAT training will take place next month on July 20th. The training will take place at WV Academy from 9am-1pm, and this will be communicated to residents and visitors not to be alarmed due to the increased police presence. He also states that there is a small REI group in town for planning for their big REI event the 3rd weekend of September.

7. Calendar Review

The next Selectmen's meeting will be on Wednesday, July 12th, 2017. There will be one meeting each month for July & August. The following meeting will be August 16th, 2017. The next Planning Board meeting is on July 13th. Mark will be on vacation from 7/14 through 8/1 and Chris Hodges will be acting as Town Manager during that time.

8. New Business

- **MS-535**

Mark explains that this state form restates our audit results in a format that can be compared against other towns in NH. He explains that the state is currently working on providing towns with access to all MS-535 data in state for comparisons for year to year with any town in NH. Discussion followed as to the benefits of having access to this information. Mark replied that it would allow towns to research different funding options and their results, or different structuring of funds, such as 'enterprise funds' to operate water and sewer departments. Enterprise Funds are basically a different approach in accounting of revenues and expenditures for a department, such as water and sewer.

Mike Aronson motion to accept the MS-535 as presented.

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

- **Golden Heights Rd Repair Bid**

Mark reports that Jim had asked for bids from three contractors, and two of them returned bids to the town. The bid details were discussed and compared. DA White was the low bidder by the amount of \$9,600. This is attributed to the use of different paving sub-contractors per Jim Mayhew.

Bill Larsen motions to accept the bid from DA White. This includes the base bid, add-alternate 1 (concrete pad XC groomer crossing) and the additional work on Jennings Peak Rd for the total amount of \$46,689. Not included in this cost are 2 manhole covers at \$200 each if they are needed.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Town Hall Painting Bid**

Mark informs the board that two bids were received; however they are not for the same scope of work. Efforts to get the bidders to breakdown their bids so they can be compared have been unsuccessful to date. The bids are for exterior work. The wood portions need painting before winter and the stucco portions can wait until next year. Any work left undone this year, will be put out to bid for next summer including some minor repairs to the exterior. After discussion, it was decided that the item will be tabled until the broken down bids can be compared to each other.

- **Administrative Abatements to Approve**

Mark explained that the abatement request is due to an administrative error in payment processed to the wrong account.

Mike Aronson motions to approve the abatement in the amount of \$37.22 for interest accrued.

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

9. Old Business

- **USDA Project Update**

Mark informs the board that landscaping work at the well building site is completed and grass is already growing. There are a few small items to complete as well as final SCADA systems settings. Currently there is \$20K being retained for completion of these final items. Any remaining balance can be used towards any water system repairs, such as the work to Well #3.

- **Well #3 Testing Update**

Mark informs the board of the progress reported from EGGI and their concern that the check valve, the gate valve, or the transmission pipe from the well may be leaking and allowing water back into the well. Further testing is needed to confirm the location of the leak. EGGI and Joe Ducharme are recommending removing the check valve and then inserting a camera into the water line back to the well as far as possible. There is the possibility that if the leak location is found under the river, the line might not be repairable. Additional evidence indicates that the gate valve is leaking as well, and likely will need repairs too. Discussion followed concerning how containments entered well #3's system, and dependent upon where the leak(s) are located, there could be multiple points of access. EGGI and Joe Ducharme both feel that the well itself is sound and surface groundwater is not leaking into the well, but rather the faults lie within the valves and the water line. At this time, the tests as recommended by EGGI will be performed and the board will await the findings.

- **Post Office Animal Policy**

Mark reviews the recent handwritten letter received from the Campton Postmistress regarding allowing dogs to enter the WV Post Office. The Campton Postmistress referenced the signed contract regarding that the Postal Regulations must be abided by, which includes that dogs, or other animals, are not allowed on postal property except for those that assist people with disabilities. The WV Post Office operates under the Campton Post Office as a CPU (Contract Postal Unit), and per the current signed contract, the Postal Inspector confirmed that dogs, with the exception of service animals, are not allowed on the postal property. Further clarification of what is required of a CPU was discussed. The contract is a 10 year contract, and we are in the 3rd or 4th year. There have been signs ordered by the Campton PM to be displayed. To inform

people of the changes, a stuffer will be placed into the 2nd quarter water/sewer bills to all property owners.

10. Correspondence

Mark received an email from CNP concerning the status of the assessing updates and the field visits are complete and they are working on the data entry at this time. This means they are currently on schedule for the assessing project.

Mark received a letter today from the Mad River/Campton Hydroelectric Dam who inquired about information on their dam as they are working towards relicensing the Hydro-electric plant. They are looking for any information which might be held in WV. Mark will reply that WV does not have any information pertaining to the Campton dam or pond. Mark asks the board if they had any issue with the relicensing, and the board did not provided it did not place any requirement or burden upon Waterville Valley.

11. Privilege of Floor II

None.

12. Board Concerns and Directives

Mike Aronson asked about the ice arena and if there was any information for summer operations. There is no Canadian business this summer for the arena. Mark stated that there are two tournaments scheduled this summer, as best he knew from previous conversations.

13. Non-public Session

- **Discussion of Legal Advice**

The board goes into Non Public Session under RSA 91-A: 3, II (1) along with Town Manager Mark Decoteau and Judy Rolfe. The Motion was made and seconded and with a roll call vote: Selectman Aronson – aye, Selectman Turner – aye, Selectman Larsen – aye, and the Board went into Non-Public Session at 4:27pm. The Board came out of Non-Public Session at 5:10pm.

Bill Larsen motions to adjourn the meeting at 5:11pm.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant