

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: June 10, 2015

MEMBERS PRESENT: Chairman Mike Aronson, Margaret Turner and Bill Larsen.

MEMBERS ABSENT: None

OTHERS PRESENT: Reggie Breeckner, Mark Decoteau, Jim Mayhew, Dave Noyes, Chris Hodges, Sharon Charron, Brooke Wakefield and Bryan Sopko.

1. The meeting was called to order at 3:03 p.m. by Chairman Aronson.

2. Privilege of the Floor I

None.

3. Approval of Minutes of 5/26/15

Bill Larsen motions to approve the minutes of 5/26/15 as presented.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

4. Financial Update

Mark reports that no departments are unexpectedly overspent. Recreation continues to do well on revenues.

5. Department Head Updates

- **Recreation Department**

Brooke reports that employee orientation is taking place next week. Summer program registrations are being processed regularly. Brooke comments that the staff is getting more accustomed to providing the answers in a well received manner regarding the Native ID plan.

- **Public Safety**

Chris reports that the Citizens Public Safety Academy is complete and there was good feedback from the participants.

- **Public Works**

All items to be discussed are agenda items

6. Calendar

Public Hearing scheduled for Wed., 6/17/15 at 3pm.

Next regular meeting is on Wed., 6/24/15 at 3pm.

Future meetings beyond 6/24/15 not scheduled.

7. New Business

- **Health Trust Membership Renewal Resolution**

Mark reviews the large renewal packet provided to the board and made the following motions:

Mike Aronson motions to allow Mark Decoteau to execute the Health Trust Renewal Resolution on the Selectmen's behalf.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

Margaret Turner motions to allow the town to join local Health Trust members of SAU48 for rating purposes.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Mike Aronson motions to allow Mark Decoteau to sign forms on their behalf for the retiree and cobra billing plans.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Rural Development Project**
 - A. Construction Options Update**
 - B. Additional Appropriation**

Mark briefs the BOS on the new water well (well #4) project, which will connect well #4 to the town's water treatment & distribution system. The design work done by the project engineer has given the town 2 options to consider. Mark gives detailed information on both options to the board. Option I involves the connection of new well #4, and upgrades to well houses #2 and #1 storage & treatment facilities. Option II involves the connection of new well #4, and rerouting of all treatment to well house #2 from wells #1 and #3. Option II centralizes all treatment in one location versus 2 locations as in Option I. The cost of Option I is \$600K which utilizes 100% of USDA Grant funds. The cost of Option II is \$885K. The difference in the two options is \$285K in additional costs for Option II. Mark explains the process of the additional appropriation of \$306K which needs to be requested to the Department of Revenue Administration (DRA) in order to access the remaining USDA grant funds. Overall, Option II gives more redundancy to the system, improves water treatment, and maintains or lowers long term maintenance costs. After further discussion, the BOS asked if the Town can request funds to repair the earlier portion of the Water/Sewer Improvement project involving the sewer line installation on W. Branch and River Roads. This area is in need of design repairs/remedies to prevent future sewer line freeze-ups that were experienced by residents last winter. Additional BOS questions include the following; How can the town include the repair work to the W.Branch/River Roads sewer lines? With this request, if other items need to be paired back in order for the approval, can that be done? Will there be any additional testing requirements for a centralized treatment location (as in option II)? The project timeline was also discussed, as an extension request to Rural Development will need to be submitted.

A Public Hearing was scheduled to be held on Wednesday, 6/17/15, at 3pm to allow for public comment prior to the BOS issuing a request letter to DRA for the additional appropriation.

- **Domicile Questionnaire Update**

Marks briefs the BOS on a recent NH Supreme Court case involving “*domicile*” and “*residency*” terms and reviews the town’s current process for new residents, and town counsel’s review of the domicile paperwork. Discussion followed and it the domicile applications going forward will now be reviewed by the Town Clerk, Reggie Breeckner. The annual residency review will be conducted by the Town Clerk, and the BOS requests periodic updates.

- **PA-28 Form Review and Signing**

Mark explains that the PA-28 form is a State DRA for an inventory of taxable property, which is optional to use. As it provides no benefit to the town, Mark suggests we do not use it and use current assessing process. It hasn’t been used in Waterville Valley since the late 1980’s.

Bill Larsen motions that the town of Waterville Valley not use the PA-28 form.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Tractor Accident and Replacement**

Bill Larsen asked for if there is a known cause for the recent tractor accident involving a town employee. Jim Mayhew responds that at this time it is still under investigation by the safety committee. The cause is unknown for now. The employee needs to be interviewed by the safety committee before any determination of cause is known. The employee was treated at the hospital and is currently recovering at home after being released. The insurance adjuster was on site today evaluating the tractor damages. It is not known if the tractor is a total loss or not at this time. The adjuster’s report will be forthcoming, as will the safety committee report and should be available by the next regular selectmen’s meeting. Plans for a temporary employee are being coordinated. Temporary plans will also need to be made for the near future to have a 3rd party cut the grass on areas on Town property until the tractor is either replaced or repaired.

8. Old Business

- **Easement – M. Wright and Windsor Hill Condos**

The BOS reviews the easement language on the deed, and hears input from Public Safety on the importance of the easement area/fire lane as a 2nd means of egress and ingress from Windsor Hill. It is also an evacuation route from the elementary school for foot travel. The feeling of the BOS was that the easement area in question was in clean, passable and safe condition at this time.

Mike Aronson motions to send a letter from the BOS to Mary Wright communicating their decision.

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

- **Water and Sewer Line Repair Options**

Mark & Jim review a memo from CMA Engineer, Joe Ducharme, on both water & sewer line repairs. For the low pressure sewer line on River Rd & W. Branch Rd., strategies for improvement include installing a new manhole, flushing the lines periodically in winter, installation of isolation valves at cleanouts, insulating manholes, seal & install infiltration guards surrounding manholes, and use of an antifreeze. The costs amount to \$25K, excluding insulation

over the culverts which is the last action to be performed in summer 2016 and only if needed. A breakdown of costs was provided on a list. The proposed work will also give more access points for maintenance. It was also suggested, after board discussion, to adjust the float level down in tanks to let them pump more frequently into the system creating more flow. The BOS were in agreement that the work needed to be done to remedy the situation.

The water lines on Cascade Ridge area and remedies were next discussed. CMA reviewed the construction plans and believed that the seasonal use and a dead-end water main are contributing factors to the water line freezing this past winter. Recommendations include installation of internal heat wires in the services lines, and installation of heat tape on the exterior of water main. Another remedy was creating a looped system at the end of the line to keep the water moving in the line, which could be done by installing a pump and line back into the main line, or leaving the water running at the last house at the end of the line. Discussion followed. Mark added that more information on costs will be available by the next BOS meeting.

Margaret Turner motions to approve sewer repairs on the River Road /W.Branch Road not to exceed \$25K and to use funds available from the repair accounts.

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

- **Pedestrian Study Recommendations**

- A. Speed Limit Changes, Road Painting and Signage**

The Public Safety department was tasked with finding solutions that were affordable and effective to promoting pedestrian ways and bicycle use. Chris Hodges presented reasons for reducing the speed limit from 30mph to 25 mph in town, and limiting sidewalks for pedestrian use only and re-routing bicycles to the roadways, which would be marked with a bicycle lane. Additional signage would be necessary at intersections, as well as stenciled road markings depicting a bicycle image. Chris has photos of potential signs (including “share the road” and speed limits of 25mph), road stencils, and renderings of intersections of how they would appear. The targeted roads would be Valley Rd., Village Rd., Tecumseh Rd. Packards Rd., Snows Brook Rd., and Boulder Path Rd. Also suggested was to upgrade the trail conditions of the Village trail along Snows Brook. It would be necessary to enlist the support of the resort to encourage bicycle usage. This would not apply to Tripoli Rd up to the mountain access road, as that is a state road and the speed limit is 35mph. Tripoli Rd from the mt access fork already has a speed limit of 25mph.

Mike Aronson motions to approve to approve the changes if it can be done within our current budget. Discussion followed regarding the effective dates and it was concluded that a public hearing was needed to allow for public comment. July 1st was discussed as the potential date. There is no 2nd to the motion at this time.

9. Correspondence

None.

10. Privilege of Floor II

None.

11. Board Concerns and Directives

There are 2 scheduled Q&A sessions, both Friday on 6/12 and 6/19 at 10am and 1pm each day. The FBI special agent will be on hand to answer questions regarding the Stone Property Management case from residents and condo associations.

12. Non-Public Session

None.

13. Adjournment

Bill Larsen motions to adjourn the meeting.

Margaret Turner: 2nds.

The meeting was adjourned on a unanimous voice vote at 5:00pm.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant