

**TOWN OF WATERVILLE VALLEY  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** April 27, 2017

**MEMBERS PRESENT:** Chairman Mike Aronson and Margaret Turner.

**MEMBERS ABSENT:** Bill Larsen.

**OTHERS PRESENT:** Marilyn Clarkson, Mark Decoteau, Chris Hodges, Jim Mayhew, and Sharon Charron.

**1. The meeting was called to order at 3:02 p.m.**

**2. Privilege of Floor 1**

None.

**3. Approval of Minutes of 4/12/17 Regular Meeting.**

Margaret Turner motions to approve the minutes of the Regular Meeting of the Selectmen of 4/12/17 as presented.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

**4. Financial Update**

The board reviewed the financial statement and all departments are tracking well for this point in the year. On a related topic, Mark presented a summary of the road repair funds and specifically the amounts available for this year. There were 2 projects that were bid last year (Lower Greeley Hill Rd. and Golden Heights Rd.) and \$32K each and they will be re-bid again. Mark advised to select one road for this year, so as to keep a reserve in place for emergency repairs. Golden Heights Rd. was viewed as the priority for this summer due its location as well as amount of usage. The total amount of funds available is approximately \$70K. Bids will be brought back to selectmen for their next meeting on May 10<sup>th</sup> for review and decision. There was a brief question regarding general overhead line item which was answered as being the result of merit pay awarded.

**5. Department Heads Updates**

- **Recreation**

Mark Decoteau reports in the absence of Brooke Wakefield that the Recreation Department was closed this week. Briefly discussed was the Easter Egg hunt and the \$5 fee, and has this always been charged. Mark replied that yes there has been a fee for some time. It was noted that the crowd seemed smaller this year.

- **Public Safety**

Chris Hodges reports that it has been typically quiet lately and the employees are busy doing spring cleaning. The coffee with a Cop starts on May 12<sup>th</sup> at Latasse Café in Town Square.

There is a Prescription Drug Take Back Day event on Saturday 10am-2pm at the DPS Station, and that has been well advertised. Many Police Departments in NH are doing similar events as well. The WV-DPS Citizens Academy will be in the fall again this year, and there are considering doing multiple sessions. Chris stated that Jeff Dropkin is working with the Fire Ladder Truck Committee and they will be scheduling a meeting to involve the BOS and Mark Decoteau. All other equipment, and staffing, is looking good going into the summer.

- **Public Works**

Jim Mayhew reports that his crew has been working on thinning out areas around Corcoran's Pond and it was noted that it looks good. Brush piles will be removed once the ground dries out, as it is too wet currently. Sidewalk sweeping will be starting tomorrow, and other spring cleanup activities are being done as areas dry out. Minor road patches has been taking place as well. The site of the freestyle sign is still too wet, but is expected to dry out soon so the sign can be put back in its place. All winter equipment (plows, sanders) has been removed from trucks and is in good condition following the winter usage. Grading projects to roadsides will be continuing as well through this summer. Jim reported that there was a minor injury to an employee who fell on their knee, but they are already back to work with no issues. Mark adds that the State Bid will be used for the purchase for the WWTP pickup truck. The State bids out of equipment to dealers which towns can use for purchase of their equipment. The BOS is in agreement of using the State Bid. The Board asked if there was any change yet noticed in the expenses for chemicals since the new treatment site has been in operation, and at this time there was none noted.

## **6. Calendar Review**

The next regular Selectmen's meeting will be Wednesday, May 10, 2017 at 3pm.

The following meeting is on May 24<sup>th</sup>, 2017.

Judy and Mark will be out May 4-5, 2017, and Sharon will be out as well. Mary will be covering the offices for these 2 days.

Planning Board next meets upon May 11<sup>th</sup>, and they have a public hearing for a site plan review for the skateboard park on their agenda.

Additional dates to note include the Community Clean-Up on May 5<sup>th</sup> and an Employee Health/Safety Day on May 19<sup>th</sup>. The office will be closed on the 19<sup>th</sup> of May.

## **7. New Business**

- **Notice on Backflow Prevention Device Annual Testing**

Mark states that info has been sent to the commercial sites for the annual inspection of their backflow devices on May 8<sup>th</sup>. There are also some seasonal residential properties with irrigation systems that will be inspected once they are in operation. These are usually coordinated with the property managers of these homes.

- **Ratification of 2017 Town Meeting Votes**

Mark reviews that that Governor Sununu has signed a bill ratifying all of the elected positions voted upon at town meeting, which was postponed due to the March 14<sup>th</sup> snowstorm. The remaining ballot items which were voted upon (zoning amendments) and all other votes taken during the deliberative session need to be ratified by the Board of Selectmen and they must hold

a public hearing. The date of May 10<sup>th</sup> was selected as all 3 Board members will be present at that meeting. 72 hours is required for noticing for the Public Hearing. Discussion followed the process for the ratification, and if the decisions/votes made at the Town Meeting have the potential of being changed if anyone were to challenge them. Mark answered that no, they cannot change the Town Meeting results, and the Board will be ratifying all decisions at once at the conclusion of the public hearing. The decisions made at town meeting are not individually voted upon in the public hearing. The public hearing is only for hearing input from those present. The Board as a whole votes to ratify, or not, the results of the town meeting. Moderator Marilyn Clarkson comments that she didn't expect anyone to show or that there would be any issues. The need for the ratification has to do more with conflicting interpretation of the RSA's concerning the postponement of the Town Meeting itself.

- **Veteran's Tax Credit Application – J. Cook**

The application was reviewed and approved by the board.

A motion was made by Mike Aronson to approve the Veterans Tax Credit application for Jack Cook.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

## **8. Old Business**

- **Update on Revaluation Project**

Mark presented the schedule for the revaluation project, with all work done by the beginning of September 2017. Notices will be going out to all property owners. All sales in the last 2 years (about 140) will have inspections and separate letters to these property owners will be sent as well. DRA additionally will be randomly selecting a number of properties to confirm that the assessing standards have been applied correctly. It was suggested by the board that owners whom are not present can utilize the services of their property manager or realty office who normally handles the rental of their property.

## **9. Correspondence**

None.

## **10. Privilege of Floor II**

None.

## **12. Board Concerns and Directives**

Mark presents quotes from an electrician regarding the installation of generator connections at the Public Works Building and the Sand/Salt Shed. Mark explains that it has been experienced during loss of power that the fuel pumps at the town owned pump location will not operate without power. Discussion followed concerning whether or not a switchover generator system should be installed opposed to the just the connections. The connections themselves will likely be a lesser cost but a generator would need to be rented. The full switchover system would include the generator. The selectmen suggested that pricing quotes will be sought and presented to the board.

There were 2 sign permits recently submitted before the meeting for approval. The first is for Summit View Townhomes and is an entry sign for their property. The second is for contractor, Ted Hammond Construction, while a home on River Rd. is being built. Both permits are approved by the Board of Selectmen.

Mark presents the name of Paul Saulnier to the board to appoint as an Alternate Member of the ZBA.

Mile Aronson motions to appoint Paul Saulnier an Alternate Member of the ZBA.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

### **13. Non-public Session**

- **Discussion of Personnel**

The board goes into Non Public Session under RSA 91-A: 3, II (a) along with Town Manager Mark Decoteau and Sharon Charron. The Motion was made and seconded and with a roll call vote: Selectman Aronson – aye, Selectman Turner – aye, and the Board went into Non-Public Session at 3:38pm. The Board came out of Non-Public Session at 3:43pm.

Margaret Turner motions to adjourn the meeting at 4:44pm.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,  
Sharon Charron  
Town Clerk/Town Office Assistant