

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: **March 25, 2015**

MEMBERS PRESENT: Chairman Mike Aronson, Bill Larsen, Margaret Turner (via phone)

OTHERS PRESENT: Mark Decoteau, Jim Mayhew, Brooke Wakefield, Chris Hodges, Sharon Charron

1. The meeting was called to order at 3:00 p.m. by Chairman Aronson.

2. Privilege of the Floor I
None.

3. Approval of Minutes of 2/25/15 and 3/10/15

Bill Larsen motions to approve the minutes of 2/25/15 as presented.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

Mike Aronson motions to approve the minutes of 3/10/15 as presented.

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

4. Financial Update

Mark Decoteau reports all departments revenues are on track and doing well. Recreation Dept revenue is well ahead of prior years. Expenditures for winter maintenance budget is currently at 68% spent, and all other departments are on track.

5. Department Head Updates

• **Recreation Department**

Brooke reports that the increase in revenues is likely due to a number of reasons, including the new fee structure and the collection of day fees. She comments that there has not been any resistance to the fee changes. She has been actively doing press releases to local newspapers, as well as on social media, and believes this has also had some degree of impact on activity attendance.

• **Public Works**

Jim reports that he is waiting on spring to arrive. The current salt/sand on hand is good, and he is hoping to not have to order more. The low-pressure sewer system on the north end of town has been experiencing issues with frozen lines. He discussed the process of checking the uniform depth of the line. The depth of the frost is very deep this year, and as temperatures warm the ground surface it will push frost deeper. Beanbender Rd has also has issues with their water service lines at certain homes, and currently we have a ground thawing machine in place at the

assumed frozen location. Mike comments that Neil Grover mentioned to him about potential paving projects at Mountain Meadow condo, and coordinating repairs to the water shut off where pavement has settled from previous work.

- **Public Safety**

Chris Hodges reports that things are going well and the department is busy preparing for spring and summer events; Fishing Derby, Citizens Academy, and July 4th Fireworks. The new ambulance is working well. Chief Noyes is also working on additional generator information as well. Chris informs the board of a lower rating on a recent ISO (Insurance Services Organization) review of the building department and has been working with ISO to improve the rating. The reviewer had left blank pages in the report which had a negative effect on the rating. ISO reports to insurance companies both fire dept and building dept ratings. These ratings have an effect on insurance premiums for both homeowner and commercial properties. Discussion followed regarding ISO changes since the last review (9 years ago), which includes the “wildland” interface which requires a buffer of 50 yards between properties and the National Forest Land. Currently we have a year to improve the score as we are in an appeals period for a year.

6. Calendar

Margaret Turner and Mike Aronson are available for both 4/8 & 4/22. Bill Larsen available on 4/8, but will be away for 4/22.

7. New Business

- **Review and Sign the MS-232 Report**

The BOS review and sign the annual MS-232 report, which is filed after Town Meeting. The net changes to the proposed budget and the passed budget was \$15K.

8. Old Business

- **Bus System Memorandum of Agreement**

Mark indicates the wording has been changed to reflect the 25% of the 90% costs to be incurred by the Town for the buses.

Bill Larsen motions to approve the Bus System Memorandum of Agreement with the mountain (WVSR).

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Water Meter Update**

Mark reviews the existing status of the water meters install. We have installed 563 meters, and have 16 which are not reading properly which includes 10 that require physical readings. There are 3 meters which still need to be installed at residential homes, and 2 installed meters at lodges which require programming by manufacturer representative which is scheduled this week. Discussion followed regarding the 1 residential home where the owner has not replied to any form of communication to coordinate the installation. The BOS made the decision to shut off water to the property, and a meter to be installed before water service is restored. Commercial

accounts have been billed on averages for recent quarters and Mark comments that there are 2 commercial locations that have no history to have averages in the past. Discussion followed and it was suggested that the town bill them on actual water use per meter readings.

Mike Aronson motions to bill the WV Golf Clubhouse and Maintenance Building on actual water usage since no historical averages exist to bill from as in other commercial accounts.

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

- **Road Postings**

Jim informs the board that he recommends, based upon the weather forecast, that the 6 ton load limits on the roads be posted on Monday, 3/30. The roads normally posted are West Branch Rd., Boulder Path Rd (past BBTS), Cascade Ridge, Snow's Mt Rd., Noon Peak, Moose Run.

Margaret Turner motions to do 6-ton road limit postings on Monday 3/30.

Mike Aronson: 2nds

Motion was carried by a unanimous voice vote.

- **Discussion of Town Meeting Results & Priorities for 2015**

The board reviewed items which are priorities for 2015, and those included the following;

1. Dog Ordinance review and informational campaign and committee
2. Corcoran Pond Dam work with engineering work
3. Transfer station & recycling review of operation hours & staffing
4. PVS; sub-committee prioritizing of PVS recommendations
5. Water/Sewer project – town well #4 on line & close out grant
6. Community communications

Bill Larsen requested information of trash & recycling collection by tonage to review. Jim will forward to him.

- **Generator Grant Application Review**

Item tabled until the next meeting when additional information is available.

9. Correspondance

The BOS signed 2 letters to the WVES children for their work at the Town Meeting with the microphone, and a letter to Ray Kucharski thanking him for his time as Chairman of the Planning Board.

The BOS review, approve and sign the application for a grant for \$3,500 for work on updating the Emergency Operation Plan for the town. Margaret will come to the office tomorrow to sign. Sharon will notarize after all signatures are made.

Mike Aronson motions to approve the grant application for updating the town's Emergency Operations Plan (EOP) for \$3,500

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

Mark informs the BOS of the recent completion of the annual review of the old gas station soil remediation, and we have moved to a bi-annual monitoring schedule going forward.

10. Privilege of Floor II

None.

11. Board Concerns and Directives

Bill Larsen passes out proposed criteria for reviewing CIP items for the BOS to review.

Discussion of criteria will be at next meeting.

12. Non-Public Session

The BOS and Mark and Sharon go into non-public at 3:49pm to discuss a personnel issue, and a general assistance matter.

The BOS come out of non-public at 4:15pm.

Bill Larsen motions to abate \$566.60 of 2014 water/sewer/interest fees for a general assistance applicant.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

13. Adjournment

Mike Aronson motions to adjourn the meeting.

Margaret Turner: 2nds.

The meeting was adjourned on a unanimous voice vote at 4:20p.m.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant