

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: **March 23, 2016**

MEMBERS PRESENT: **Chairman Bill Larsen, Margaret Turner, Mike Aronson**

OTHERS PRESENT: **Mark Decoteau, Jim Mayhew, Chris Hodges, Chris Schwartz, Judy Rolfe and Sharon Charron.**

1. The meeting was called to order at 3:02 p.m.

2. Privilege of Floor 1

Chris Schwartz addresses the board regarding his Eagle Scout Project, in which he proposes to replace and/or renovate the sign at tennis center at the base of Snow's Mountain commemorating the 1969 fire of the old Waterville Inn. He would like to start just after Easter and the time frame to complete the project would be about 2 months, or by the end of May. Chris will need the approval of the review board of the Boy Scouts before starting the project.

Bill Larsen motions to approve the Eagle Scout project of Chris Schwartz as proposed.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

3. Approval of Minutes 2/23/2016 and 3/8/2016

Mike Aronson motions to approve the minutes of the regular meeting of the Selectmen of 2/23/16 as amended.

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

Bill Larsen motions to approve the minutes of the special meeting of the Selectmen of 3/8/16 as presented.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

4. Financial Update

Mark presents the current financials. No departments have any noted issues at this time. Public Safety revenue is slightly ahead, as ambulance fees from prior years have been received. These are primarily insurance payments from collections of past billings. All other expenditures are on track or per scheduled payments such as insurances and debt servicing which show ahead of schedule. It was noted that overtime payroll expenses for Public Works is down due to less winter road maintenance.

5. Department Heads Updates

- **Recreation**

Mark reports on behalf of Brook Wakefield that the auto-belay systems (3) have been ordered and the total cost is about \$6,400 total. On-line registration for summer camp programs is now available on the town website. She is also in process of alerting Native ID pass holders to renew their passes for 2016. Going forward, all passes will be valid for 12 months from purchase date. The Easter Egg Hunt event is schedule on Saturday, 3/26/16 in Town Square.

- **Public Safety**

Director Chris Hodges presents an activity report on calls for home alarms, fire calls, and offenses by type. Included in the reports are traffic stops and location of where stops occurred. Bill Larsen commended the Public Safety Dept. stating that he's noticed more police presence in the village area of WV and believed this to be beneficial. Chris also noted that Fire Permits are now required for any outside fires (campfires, brush, etc). All outdoor fires are required to be permitted, and can be issued for a season for fire pits. Springtime is typically a high fire danger time period due to dry leaves, fallen branches, and this year especially with the lack of snow melting. New Hampshire Special Olympics was a success, and the NHSO committee was very pleased with the efforts put forth by the town and resort to make the events happen with the lack of snow. The Casting for Kirby Fishing Derby is scheduled for May 28th, 2016 and planning is already underway. The Public Safety Academy will take place in the fall this year, as opposed to the spring time. Chris also reported he is working on the ordering of the new vehicles which were approved at Town Meeting (utility truck and police cruiser).

- **Public Works**

Director Jim Mayhew reports that the trash truck is being scheduled for repairs the last week of April and the first week of May. This is typically a slow time of year. Arrangements will be made with an outside private operator to handle the trash and recyclables during the time our truck will not be in service. The new tractor is on order, though delivery date was unknown at this time. Jim stated that all snow removal equipment is still on vehicles as he expects April will have some late snow.

6. Calendar Review

The next meeting is scheduled for April 13, 2016.

7. New Business

- **Town 50th Anniversary**

A committee will be formed to plan events for the 50th Anniversary of WV. This involves changing the name from Waterville to Waterville Valley. Discussion followed concerning the planning. Two individuals were mentioned to chair the committee. Updates will be forthcoming on meetings and events for the celebration.

- **Flags on Town Light Poles**

Mark Decoteau opens a discussion regarding flags on the light poles in town. Valley Rd., Village Rd., Packard's Rd. and Boulder Path Rd.'s were all suggested locations. American Flags were recommended, as opposed to any floral or other types of images. Our current stock will be inventoried and assessed for wear. The time frame to keep flags up was decided to be put up one week before Memorial Day and removed following Labor Day. Christmas lights/decorations were also discussed. Solar LED string lights were also suggested for the gazebos as well.

- **Lisa Reid Birthday**

Mike Aronson makes the recommendation, and the remaining Selectmen were in agreement, to proclaim, March 30, 2016 “Lisa Reid Day”. Mark will create the proclamation for the BOS to sign and present at Lisa upcoming 80th birthday party.

Mike Aronson motions to proclaim March 30, 2016 “Lisa Reid Day” in Waterville Valley.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

8. Old Business

- **Our Town Grant Update**

The RFP’s (2) have been generated and distributed to qualified firms and individuals. The first is for the artists to design the signs, and the second is for the engineering of the signs themselves. Discussion followed as to what the RFP’s expecting from the artists for their submissions. Examples of their work, along with creating a general theme for a family of signs (informational, welcome, directional, trail, etc) was part of what the RFP requested. The engineering will be minimal but necessary to ensure the signs are stable and can withstand weather and time. Additional discussion followed concerning the grant and its requirements, and the Rey Center’s involvement. A decision on the grant approval is expected on 4/6/16.

- **Ownership of Ski Area Sewer Line – Special Use Permit Application**

Mark informs the BOS that after researching town files that the town does own the sewer line from the ski area to the WWTP. An agreement dated 12/3/1986 was presented regarding the ownership and maintenance of the line from the exit of siphon chambers to the WWTP. The issue at hand is that the mountain has held that Special Use permit for the line, as opposed to the town. The USFS now wants the town to apply for the Special Use Permit in the town’s name for the sewer line. Yearly fees would be required to keep the Permit valid though the USFS is stating they would be minimal fees. Mark wants to be sure that the sewer line is not covered under the mountain’s current Special Use Permit, as the line runs parallel to the mountains water line for snowmaking. Tim Smith of the mountain was looking into whether or not it is included, as well as a signed copy of the 6/3/1986 agreement referenced in the 12/3/86 agreement. Updates will be presented to the BOS when available.

- **Solid Waste / Recycling Report**

The report presented showed that we our recycling rate is at 21.5% for the year, with February doing exceptionally well at 24.04%. Jim Mayhew noted that the corrugated cardboard is still not being broken down well enough. The board members requested that a large sign be placed demonstrating how to do this effectively, and they felt that most people just don’t understand the need or how to “breakdown” cardboard boxes to a flatten shape. Mark commented that having an employee present on the weekends assisting people was effective. Jim Mayhew comments that signage might be effective if people will read the sign, but adhering to the sign is another situation. Breaking down cardboard is something most people need to do at home, with a knife to break taped seams.

9. Correspondence

An email from resident Tom Myrick regarding Moose Run roads and their deterioration in recent time was discussed. The reason for the deterioration was only assumed at this time, and further evaluation was needed. The process for accepting a road to be a town road from a private developer, and the specifications of the road's construction, were discussed. Test pits would need to be dug to determine the material content under the road bed. Additionally, a review of the process for accepting a road to be a town road, and the specs for a town road, may require review. Mark Decoteau and Mike Aronson are also planning to take a drive to view and assess different road conditions in town. After further discussion, it was decided to dig test pits to get additional information. It was noted that the crossing areas on Snow's Brook Rd., Lost Pass Rd., and Golden Heights Rd. for the X-C groomer also show extensive wear from the cleats on the groomer and there is a noticeable depression in the roads at these locations.

10. Privilege of Floor II

None.

11. Board Concerns and Directives

None.

12. Non-public Session

The Board of Selectmen goes into non-public session at 4:04p.m to discuss a personnel issue.

The Board of Selectmen comes out of their non-public session at 4:14 p.m.

Margaret Turner motions to adjourn the meeting at 4:14p.m

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant