

**WATERVILLE VALLEY, NH
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: September 24, 2013

MEMBERS PRESENT: Bill Larsen, Mike Aronson, Margaret Turner (via phone)

MEMBERS ABSENT: None.

OTHERS PRESENT: Tom Quackenbush, Chris Hodges, Jim Mayhew, Sharon Charron.

1. The meeting was called to order at 3:00 PM by Chairman Bill Larsen.

2. Privilege of the Floor I

None.

3. Approval of Minutes

Bill Larsen motions to approve the minutes of 9/11/13 as amended.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

4. Financial Update

Updated financials were distributed in Mark's absence. We are 73.8% through the year, and there are no departments which are expended ahead of expectations for this point of the year.

We are awaiting the School Department paperwork at DRA for tax rate setting, and Mark will coordinate with the SAU office and let the BOS know the date for tax rate setting.

5. Department Head Updates

- **Public Safety**

Chris Hodges reports that materials which are located near the Green Peak development are in process of being moved. The tree cutting on the WCI property is being reviewed by the town attorney, and at this time it is believed no violation has occurred.

- **Public Works**

Only thing to report in Bid awards, which has an agenda item later in meeting.

- **Recreation Department**

New adult program calendars are available and list events offering new fall group fitness classes, outings, and popular continuing classes such as "Tech at the Rec", and "Craft & Stitch".

6. Calendar Review

- Next meeting will be in October on Wednesday, October 9th at 9:00am.

***Note the time change on **Wednesday 10/9** from 3:00pm to **9:00am**.*

Bill Larsen will be absent on 10/9/13.

7. New Business

- **Bid Awards**

- A. Water Meter Pit Installation**

There was a single bidder, which was DA White in the amount of \$298,888. Due to a reduction in the number of 1 ½ inch water meters pits from 29 to 23, immediately after a contract is signed, a change order will be issued to lower the contract price to \$264,988. Mark and Jim, in conjunction with the project engineer, have reviewed the bid with the Rural Development staff and they have said they will approve acceptance of the bid because the prices are lower than the previous bid we received and they are closer to the engineer estimate of cost. Questions arose regarding if there are further savings that can be initiated regarding the installation of the meters themselves by WV Dept. of Public Works. Discussion follows as to the pros and cons of the installation of the meters, and assuming the liability. One issue mentioned is that time is running out of the USDA funding, which expires in 2014, and being able to start these pits this fall will put less pressure upon the contractors in the springtime to finish the project in 2014.

Bill Larsen motions to award the Water Meter Pit Installation bid of \$298,888 to D.A. White, and to authorize the Town Manager Mark Decoteau, Director of Public Works Jim Mayhew, CMA Engineers and Dana White to discuss the most practical and economic way to handle the issue of meter and/or blank installations in the water lines.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

- B. Water Line Installation**

There was only a single bidder for this project as well, which was from Jamco Excavators LLC for the amount of \$714,202.55. It was felt that other potential bidders for this project were unable to bid due to the fact that their bid bonds were already being used in other projects. Based upon the lack of bidders, Rural Development recommends turning down this bid and to re-bid the Water Line Project in the springtime. Mike Aronson expresses concern with regards to the timing of the bid, and the time remaining on the project funding, and whether it would be better to re-bid the project before the end of this year rather than the start of 2014. Jim Mayhew comments that he felt it was best to reject this bid, and to follow up with Mark, and Joe Ducharme (CMA Engineers) with the sequence of timing of putting this bid out in the future for the next BOS meeting.

Bill Larsen motions to reject the current bid from Jamco Excavators, LLC for the Water Line Installation in the amount of \$714,202.55

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

- **Sign Permit Application – M. Turner**

Margaret recuses herself from voting because the application is from her. Mike Aronson has concerns regarding signs outside a residence by a homeowner, as opposed to a realty firm, and perhaps to look at current ordinances. According to current regulations, no signs outside a home can say “For Sale” and this includes realtors, which is why there are

“Open House” signs instead. Margaret states that the reason this is allowed is that these signs are very temporary in nature, as they are up for only the times when the house is open for viewing, which is usually during business hours during the daytime.

Bill Larsen motions to approve the “Open House” sign for Margaret Turner for the Emery home conditional upon it not being in violation of the current ordinances.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

8. Old Business

None.

9. Correspondence

None.

10. Privilege of the Floor II

None.

11. Board Concerns & Directive

Mike Aronson reports on meeting with Mark Walter of Sun Multi-Sport triathlon. This event would replace the Black Fly Tri. He stated that discussions included both off-road and on-road biking segments, and it would be a multi day event. The first weekend in August of 2014 is being considered for the date(s). Also discussed was the possibly triathlon training venue packages at various other times of the year, both prior to and after the event, which can be marketed during off season times with lodging packages.

Bill Larsen reports upon a conversation he had with Bill Cantlin regarding resort development. Bill Cantlin has been in conversations with a firm who specializes in this sort of development/land planning of resort communities to review the WCI land on the valley floor and how to proceed with development of that land as a whole. Larsen felt that Cantlin was looking to have a working session with both BOS and Planning Board to discuss land development concepts that were being presented to him from this firm. This would be a public meeting, in which the public can observe though not participate, and it is possible that this will happen before the end of this year.

Bill Larsen questioned if there had been any further news regarding a landscape plan being received for the Wyman property/house which has been in a state of disrepair. Bill requests a follow up at the next meeting.

Margaret Turner questioned if there was any more information regarding the Stone Property Management investigation. Chris Hodges answered that we have no further information and it is still an active investigation.

Action Items:

1. Follow up regarding the Wyman property.

12. Non-Public Session

None.

Bill Larsen motions to adjourn the meeting.

Margaret Turner: 2nds.

The meeting was adjourned on a unanimous voice vote at 3:45pm.

Respectfully Submitted,

Sharon Charron

Town of Waterville Valley